MINUTES

ANNUAL GENERAL MEETING

Tuesday 18th June 2024, at 6:30pm.

Dordon Village Hall, Browns Lane, Dordon.

Present: Cllr Mr B Melia (Chair), Cllr Mr S Ridley, Cllr Mrs D Ridley, Cllr Mr D Gorringe, Cllr Miss Katie Guild.

Apologies. (Clerk) H. Albrighton, Cllrs Mrs D Watts, Cllr A Archer, Cllr J Winter

1/2024. **Election of Chairperson**

The Clerk called for nominations to the role of Chair of Dordon Parish Council for the year 2024 – 2025. Only one nomination was received.

Motion: That Cllr Byron Melia be elected as chair of the parish council for the year 2024 to 2025.

Proposed: Cllr D Ridley
Seconded: Cllr S Ridley.
Resolution: Agreed.

2/2024. **Apologies. -** Cllr J Winter, Cllr A Archer, Cllr Mrs D Watts

3/2024. **Declarations of interest.**

No interests were declared.

4/2024. **Public Participation.**

No members of the public were in attendance and no questions were received.

5/2024. Minutes of the 2023 Annual General Meeting.

The minutes of the 2023 Annual General Meeting were received and adopted.

Proposed: Cllr D Ridley.
Seconded: Cllr D Gorringe.
Resolution: Agreed.

6/2024. To receive the Chairman's Declaration of Acceptance of Office.

Cllr Melia read and signed the Acceptance of Office.

7/2024. Councillors to enter financial interests in Register of Members' Interests.

Councillors considered their interests and committed to updating their Members Register of Interests.

8/2024. Election of Vice – Chairperson.

Cllr Melia called for nominations to the role of Vice Chair of Dordon Parish Council for the year 2024 – 2025. Only one nomination was received.

Motion: That Cllr John Winter be elected as vice chair of the parish council for the year 2024 to 2025.

Proposed: Cllr S Ridley.
Seconded: Cllr D Ridley.
Resolution: Agreed.

Cllr Winter was absent so will read and sign the Acceptance of Office at the Parish council meeting in July 2024.

9/2024. To receive the Vice-Chairman's Declaration of Acceptance of Office.

10/2024 To agree dates and venue for council meetings for the year 2024 – 2025.

The dates and venue for council meetings for the year 2024 – 2025 were agreed.

11/2024. To Appoint Committee Members and Review the Remit and Delegation of Functions to Committees.

- Employment Committee: Cllr B Melia, Cllr J Winter, Cllr D Watts.
- Social Media committee: Cllr B Melia, Cllr K Guild, Cllr D Watts

12/2024. To appoint representatives to sit on outside bodies.

- Dordon Patient Forum Group. Cllr J Winter.
- Northern Area Forum of Parish Councils. Cllr J Winter, Cllr S Ridley

13/2024. To agree bank signatories.

Bank signatories were agreed to continue as: Cllr D Ridley, Cllr S Ridley, Cllr J Winter, and Cllr B Melia.

14/2024. To receive a report on the capital assets and liabilities vested in the council:

a. In the clerks absent no capital assets or liabilities reported, the clerk is to update council on the Assets it owns and manages at a future meeting.

15/2024. To Review and readopt the Parish Council's Standing Orders, Financial Regulations, Code of conduct and Risk Assessment.

Motion: That Council re-adopt the Parish Council's Standing Orders, Financial Regulations, Code of conduct and Risk Assessment.

Proposed: Cllr K Guild.
Seconded: Cllr D Ridley.
Resolution: Agreed.

Meeting ends 7.09pm