



FULL COUNCIL MINUTES

Tuesday 11th April 2023. Dordon Village Hall.

Present: Cllr Mr B.Melia (Chair), Cllr Davina Ridley, Cllr Mr S Ridley, Cllr Mr J Winter, Cllr Ms B.Garratt,

Locum Clerk: Mr D.Reilly.

NWBC Cllr Jack Chambers.

There were no members of the public in attendance.

The Chair, Cllr Melia, opened the meeting and noted that this was the last meeting of this parish council for the administrative period to 4th May 2023.

Cllr Melia noted that Cllr Beverly Garratt, Cllr Peter Morson, Cllr Carmel Morson, and Cllr Neil Chapman had all chosen not to stand for election to the Parish Council. He thanked all retiring councillors for their hard work and dedication to the service of the residents of Dordon Parish Council and to the lawful function of the parish council.

Cllr Melia also noted that NWBC Cllr Jacky Chambers was not standing for election and wished her well.

345 Apologies. Cllr Mrs Donna Watts. Cllr Peter Morson. Cllr Carmel Morson. WCC Cllr Andy Wright.

346 Public Participation. No matters were raised, and no questions were submitted.

347 Declarations of interest. No interests were declared.

348 Minutes of meeting 14th March. Councillors received and adopted the minutes of the Full Council meetings held on the 14th March 2023.

349 Matters arising.

| Minute | Details | Status |
|--------------|--|------------|
| 256 11/10/22 | Honours Board. | Ordered |
| 289 13/12/22 | Website | Live |
| 295 12/12/22 | Legal Advice – Freasley Common | Live |
| 310 21/02/23 | Clerk to submit CoL Grant Application. | Successful |
| 324 21/02/23 | Village Hall painting competition. | Live |

350 Update from NWBC & WCC. Cllr Jack Chambers update councillors on local matters. Cllr Chambers reported that this was her last meeting as she was not re-standing for election. Cllr Chambers thanked the parish council for their support over the last eight years.

351 Finance update. Councillors scrutinised account balances and transactions from 14th March 2023 to 11th April 2023.

352 Update briefing on Parish Council Local Elections 4th May 2023. The clerk gave a briefing on the local government elections on 4th May 2023.

353 How to Cook Classes. Cllr S.Ridley updated the meeting on the How to Cook training classes.

354 Internal Audit 2022/2023.

Motion: That Mr David Wright be appointed as internal auditor for the fiscal year 2022/2023.

Proposed: Cllr J Winter

Seconded: Cllr B Melia.

Agreed.

355 External Audit 2022/2023. The clerk briefed the meeting on the external audit process for the fiscal year 2022/2023.

356 End of Year Accounts. Cllrs reviewed the provisional end of year accounts for the fiscal year 2022/2023. No matters were raised.

357 To agree the date of the Annual General Meeting of Dordon Parish Council and the Annual Assembly.

Motion: That the A.G.M be set for Tuesday 9th May 2023.

Proposed: Cllr S.Ridley

Seconded: Cllr J.Winter.

Agreed.

358 Planning Applications and consultations. There were no new planning applications to consider consultation responses to.

359 Correspondence. To consider correspondence received by the parish council. **Clerk.**

| Item | Subject | Status |
|---------------------------------------|-------------------------|---------------|
| Ongoing various emails correspondence | Eon Next Refund | Live |
| Email 1.03.23 | Securitas Alarm System. | Live |

360 Parish Councillor Reports.

Cllr John Winter presented a Sec 137 Community Grant application from Dordon Institute Angling Club. Recognising that councillors were in purdah, cllrs considered the application and instructed the Clerk to invite a representative of the Institute to the June 2023 parish council meeting.

Cllr Garratt updates the meeting on her work to restore the milestone that had been uprooted. Cllr Garratt is being supported by Mrs Jennifer Leadbetter, Heritage Officer at NWBC.

Cllr Melia and colleagues all recognised the significant contribution that Cllr Garratt has made to the heritage agenda in Dordon and expressed their grateful thanks for everything that Cllr Garratt has achieved. Cllr Melia wished her well in her new life in Wales.

Website maintenance and management. Councillors discussed options to ensure continuity in the maintenance and management of Dordon Parish Council website.

Motion: That Simon Smithson continue to be engaged as a volunteer to support the management of Dordon parish Council website and that the clerk explore a gift options to thanks Mr Smithson for his help and support.

Proposed: Cllr Melia

Seconded: Cllr Winter.

Agreed.

Cllr Mr S.Ridley reported that he was in discussions with a company to quote for line marking the parking bays at Browns Lane shops and also Dordon Village Hall car park. Cllr Ridley reported that a quote had been received for £1,700 to undertake these works. Councillors instructed the clerk to organise these works.

Motion: That the clerk and Chair be granted delegate authority to commission highway and car park line marking works for up to £1,700.

Proposed: Cllr Garratt.

Seconded: Cllr Winter.

Agreed.

361 Date of Next Meetings:

- Tuesday 9th May 2023