

DORDON PARISH COUNCIL

Minutes of a Meeting of Dordon Parish Council
held on Wednesday, 18th September 2019 in the Meeting Room,
Dordon Village Hall at 6.40pm

Present: P Morson, B Garratt, C Morson, D Ridley, S Ridley, B Melia, D Watts
and J Winter

Also Present: R Young, Clerk to the Council

Ref.	Details	Action
21)	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from N Chapman.</p>	
22)	<p><u>Declaration of Personal and Prejudicial Interest</u></p> <p>➤ P Morson declared an interest in all matters relating to planning.</p>	
23)	<p>a) <u>County Councillor A Wright</u></p> <p>A Wright discussed the following with Councillors:-</p> <p>➤ Confirmed has a Fund of £35k.</p> <p>➤ D Watts enquired regarding overgrown triangle on entrance to Dordon. Confirmed responsibility of Highways England.</p> <p>➤ Projects proposed:-</p> <ul style="list-style-type: none"> • One way system – Doctor’s Surgery Car Park. • Lineage outside shops. • Hand Rail – Church Hill. • Car Park Barrier – Kitwood Avenue. • Parking on one side of Long Street. <p>A Wright to cost projects.</p> <p>➤ B Garratt to attend site meeting with County Councillor A Wright to review projects.</p> <p>➤ S Ridley commented in the past considered a one-way system along Long Street to New Street – J Winter said always turned down by WCC Highways.</p>	

24)	<p><u>Hall Report</u></p> <p>The Parish Clerk reported the following:-</p> <ul style="list-style-type: none"> ➤ Bat in end part of Hall. Released to the outside. ➤ D Watts commented she had produced a list of repair needs for the Parish Hall. 	
25)	<p><u>Minutes of Previous Parish Council Meetings (17th July 2019, 21st August 2019 and 4th September 2019) plus Code of Conduct and Standing Orders</u></p> <p>a) <u>Standing Orders</u></p> <p>It was proposed, seconded and agreed to accept and approve the Standing Orders for the Parish Council.</p> <p>Resolved: To approve the Parish Council Standing Orders.</p> <p>b) <u>Code of Conduct</u></p> <p>It was proposed, seconded and agreed to accept and approve the Parish Council Code of Conduct.</p> <p>Resolved: To accept and approve the Parish Council Code of Conduct.</p> <p>c) <u>Minutes of the Parish Council Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019</u></p> <p>It was proposed (J Winter), seconded (C Morson) and agreed to approve the Minutes of the Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019.</p> <p>Resolved: To approve the Minutes of the Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019.</p>	
26)	<p><u>Matters Arising</u></p> <p>a) <u>Waste Bin on the Stumps – Top Missing</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported that he had been informed by Mark Kennel at NWBC that a new top had been ordered. <p>b) <u>Japanese Knotweed</u></p> <p>Davina Ridley reported the following:-</p> <ul style="list-style-type: none"> ➤ Site meeting with Andy Watkins (NWBC). ➤ Discovered over 200 plants to the rear of Doctor's Surgery. 	<p>Clerk</p> <p>NWBC</p>

	<ul style="list-style-type: none"> ➤ Church Commissioners and land owners to be notified. ➤ Land boundaries to be checked. ➤ Problem in the Borough with Japanese Knotweed. ➤ NWBC to treat any on Borough Council land and notify private owners of obligations. <p>c) <u>Remembrance Wreath</u></p> <ul style="list-style-type: none"> ➤ It was proposed, seconded and agreed to purchase two wreaths. <p>Resolved: To purchase two wreaths.</p> <p>d) <u>HSBC - Signatories</u></p> <ul style="list-style-type: none"> ➤ S Ridley, D Ridley, B Garratt, C Morson, J Winter and P Morson signed the Signatory Form for the Parish Council Bank Account. <p>e) <u>Sunken Drain on the Corner of Corbin Road</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported he had notified WCC Highways of this matter. <p>f) <u>Play Equipment</u></p> <ul style="list-style-type: none"> ➤ The Clerk confirmed he had contacted NWBC regarding the replacement cradle swing seat who had confirmed a replacement was on order. <p>g) <u>Hedge by Cuckoos Rest</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported that WCC Highways had confirmed the land owner had agreed to cut back the hedge over the pavement. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
27)	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ St Leonard's Church, Dordon with Freasley – Letter of thanks from Ann Simmons for support of Parish Council with regard to upkeep of the War Memorial and Churchyard. The Clerk to send letter of thanks. ➤ Valuation Office Agency – Parish Hall. ➤ NWBC – Polling Station Review. ➤ NWBC – Planning and Development Board – 2nd September 2019. ➤ NWBC – Resources Board – 3rd September 2019. ➤ TDCS – Booking of Dordon Hall – 12th October 2019. ➤ NWBC – Trade Refuse and Recycling Collection Service Waste Transfer Note. ➤ NWBC – Full Council Meeting – 25th September 2019. ➤ HS2 Survey Land Access Request – Land at Freasley Common. ➤ Polesworth Parish Council – Request for Neighbourhood Plan Meeting. ➤ Community Speed Watch Scheme Consent Forms completed. 	<p>Clerk</p>

28)	<p><u>Planning</u></p> <p>a) <u>Planning Applications</u></p> <p>i) PAP/2019/0460 27 Coppice Drive, Dordon Erection of New Conservatory.</p> <p>ii) PAP/2019/0462 Land to the rear of 50 New Street, Dordon Erection of Dormer Bungalow. D Ridley and S Ridley Declared and Interest.</p> <p>iii) PAP/2019/0521 Lees Cottage, Dordon Hall Lane, Dordon Erection of Log Store/Garage.</p> <p>iv) PAP/2019/0488 Core 3, Core 42, Business Park, Meridian Drive, Dordon Erection of 2.4 metres boundary fence.</p> <p>v) PAP/2019/0471 The Old Police House, Roman Way, Dordon Double storey side and rear extension and frontage alterations.</p>																											
29)	<p><u>Finance</u></p> <p>a) <u>Accounts for Payment</u></p> <table data-bbox="335 1198 1085 1691"> <thead> <tr> <th>Details</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>84.75</td> </tr> <tr> <td>M G Healey</td> <td>115.00</td> </tr> <tr> <td>G Jones (Window Cleaner)</td> <td>25.00</td> </tr> <tr> <td>Cannon Hygiene</td> <td>93.60</td> </tr> <tr> <td>ESPO</td> <td>138.89</td> </tr> <tr> <td>P Archer</td> <td>85.00</td> </tr> <tr> <td>R Young (Clerk's Expenses)</td> <td>32.20</td> </tr> <tr> <td>A Reynolds (Additional Hours)</td> <td>73.89</td> </tr> <tr> <td>R Young (Standing Order)</td> <td>338.97</td> </tr> <tr> <td>D Sullivan (Standing Order)</td> <td>426.92</td> </tr> <tr> <td>A Reynolds (Standing Order)</td> <td><u>106.73</u></td> </tr> <tr> <td>Total:</td> <td>£1,520.95</td> </tr> </tbody> </table> <p>Resolved: To approve the above payments.</p>	Details	Amount (£)	HMRC	84.75	M G Healey	115.00	G Jones (Window Cleaner)	25.00	Cannon Hygiene	93.60	ESPO	138.89	P Archer	85.00	R Young (Clerk's Expenses)	32.20	A Reynolds (Additional Hours)	73.89	R Young (Standing Order)	338.97	D Sullivan (Standing Order)	426.92	A Reynolds (Standing Order)	<u>106.73</u>	Total:	£1,520.95	
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30)	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> ➤ Understanding Council Meetings and Law. WALC Training session – 19th October 2019. Councillors B Melia, S Ridley, D Ridley, D Watts and B Garratt plus R Young to attend. Clerk to book places. Clerk ➤ B Melia gave details large Waste Bin needing a new lid. Clerk ➤ Village Hall Car Park Barrier – J Winter to check and repair if necessary. J Winter ➤ Dordon Hall Lane – Volume of HGV's using route – S Ridley gave details. Property with planning permission for parking of 10 HGV's but parking sixty plus. The Clerk to notify NWBC of Parish Council concerns. Clerk ➤ Giant Knotweed – already reviewed. ➤ Handrail for Church Hill – Discussed with County Councillor Andy Wright. ➤ Letter for the Vicar – Agreed. ➤ Local Listing Update – B Garratt gave an update. ➤ Heritage Trail Update – B Garratt reported a grant application submitted for £1,000. ➤ Parish Council Surgeries – B Garratt commented that Parish Council Surgeries may benefit Senior Citizens in the Parish. 																									

	<p>B Garratt proposed Monthly Parish Council Surgeries, seconded B Melia.</p> <p>For: 5 Against: 3</p> <p>Proposal Agreed.</p> <p>Parish Council Surgeries to be held at The Library.</p>	
31)	<p><u>Date of Next Meeting</u></p> <p>Wednesday, 16th October 2019.</p>	