



To All Members of the Council.

## MINUTES FULL PARISH COUNCIL

Tuesday 13<sup>th</sup> August 2024.

**Present:** Cllr B Melia(chair), Cllr D Ridley, Cllr S Ridley, Cllr A Jones, Cllr D Gorringe, Cllr K Guild, Cllr J Winter.

**568 Apologies:** Cllr D Watts, Cllr A Archer, WCC A Wright

**569 Public Participation.** To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. ***If members of the public wish to raise issues which are not on the agenda, they must notify the Clerk 3 working days prior to the meeting.*** Members of the public may not take part in the Parish Council meeting itself.

**570 Declarations of interest.**

(a) **To declare any personal interests or prejudicial interests in items on the agenda and their nature.** Cllr B Melia, Cllr S Ridley, Cllr D Gorringe, Cllr K Guild declared an interest in an item

(b) **To consider and approve any requests for dispensation relating to Agenda items.**

**571 Minutes of meeting 9<sup>th</sup> July 2024.** To receive and adopt the minutes of the parish council meeting held on the 9<sup>th</sup> July 2024. **Proposed:** Cllr Winter **Seconded:** Cllr S Ridley

**572 Matters arising.**

<b>Minute</b>	<b>Details</b>	<b>Status</b>
256 11/10/22	Honours Board.	Complete
497 06/06/23	Highways signage replacement.	Live
495 07/11/23	Village Hall Improvements	Live
499 12/12/23	Website working group. (Byron, Katie, Donna)	17 <sup>th</sup> October 6pm
554 18/6/24	Maintenance equipment for St Leonards church	Live
499 12/12/23	Employment committee (Byron, John, Donna)	9 <sup>th</sup> September 6pm
554 18/06/24	Dordon community school bollards for parking safety outside of school	Complete
554 18/6/24	Grounds Maintenance work (community clean)	Complete
565 9/07/24	Photograph of Dordon parish council 2024	Live

**573 Update from NWBC & WCC.** NWBC Cllrs Ridley and Melia gave an update

**574 Finance update.**

1. To scrutinise account balances and transactions from 9<sup>th</sup> July 2024 to 13<sup>th</sup> August 2024. Dedicated report to be circulated.
2. Internal Audit 2023/2024. To consider findings of the internal auditor for the fiscal year 2023/2024. **Proposed:** Cllr Guild **Seconded:** Cllr Winter
3. Annual Governance and Accountability return 2023/2024. To consider the draft 2023/2024 AGAR submission. **Proposed:** Cllr Ridley **Seconded:** Cllr Gorringe
4. End of year accounts. To review end of year accounts for financial year 2023/2024

**575 Planning Applications and consultations.** New Planning Applications.

PAP/2024/0314	AW Carhouse various site signage including 4 no. freestanding signs 3 no. banner units and 17 no. dot signs comprising 2 accessible bays, 2 no. parked order bays, 2 no. no entry, 4 no. pedestrian crossing, 3 no. give way, 2 no. look left, 2 no. look right	Councillors commented on the planning applications.
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**576 Correspondence.** To consider correspondence received by the parish council. **Clerk.**

Item	Subject	Status
Various	Village Hall quotes from various contractors/architect for hub building works	Live
3.8.24	H.P instant ink £11.99 MS office fee- data storage £20 annual	Live
24.3.24	Dordon parish council community interest company.	Live
9.6.24	David Wright & co Accountants, Rugby Internal audit £100	Live
Various	To look at quotes for running a booking system on the PC website.	Live
Various	Parish council has obtained 4 quotes for the tender of the parish grounds	live

**577 Parish Councillor Reports.** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on this agenda and to raise items for further Agendas. **All Councillors.**

- **Cllr Winter:** Asked about 2 extra grit bins to be ordered for 2 locations.
- if the Stute public house could have access to the village hall car park.
- If the Stute public house could have access to the village hall garden, john to approach committee and ask them to attend a meeting.
- **Cllr Guild:** mentioned that the kitchen to the hall had not been cleaned properly.
- Mentioned the tabletop cooker/Microwave is not working
- **Cllr S Ridley:** funding to improve shop frontage was available for all shop to the value of 2k
- Concrete bollards for browns lane will cost £1800
- **Cllr Melia:** Read out the police and crimes report for councillors
- **Cllr D Ridley:** said she would like to say a massive 'THANK YOU' to Moonpig.com for the community day organised with the parish council.

**578 Date of Next Meeting:** Tuesday 10<sup>th</sup> September 2024. Full Council.

**579 Motion to Committee - Exclusion of the Public and Press.**

*Pursuant to Section1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Chair.*

**End**