



## Full Council Minutes.

1830hrs. Tuesday 16<sup>th</sup> November 2021.

Village Hall, Dordon.

**Present:** Cllr Mr B.Mylia (Chair), Cllr Mrs D.Watts, Cllr Mr J.Winter, Cllr Mr S Ridley, Cllr Mrs B.Garratt, Cllr Mrs C. Morson, Cllr Mr P.Morson.and Cllr Mrs D.Ridley.

Locum Clerk: Mr D.Reilly.

Cllr Andy Wright. WCC.  
Cllr Jacky Chambers. NWBC

Members of the public in attendance: Mr Steve Dormand. Mr Peter Farmer. Mr Robert Dormand.

**68 Apologies.**

Cllr Mr N Chapman,

**69 Public Participation.** There were no members of the public in attendance.

**70 Declarations of interest.** No personal interests or prejudicial interests were declared.

**71 Minutes of meeting 19<sup>th</sup> October 2021.** The minutes of the Full Council meeting held on the 19<sup>th</sup> October 2021 were received and adopted.

**72 Matters arising.**

Minute	Details	Status
19. 17/8/21	Replacement Trees for Village Hall	Ongoing.
19. 17/8/21	Chairs of Parish Council Roll of Honour Board	Ongoing.
6. 21/9/21	Fire Alarm Safety Checks Village Hall.	On going
6. 21/9/21	Create Village Hall maintenance budget and proposed schedule of works.	Agenda item 76.

6. 21/9/21	Purchase new hot water urn.	Completed
12. 21/9/21	Contribution to Community Award	On going
15. 21/9/21	Village Hall painting commission.	On going

**73 Update from NWBC & WCC.**

NWBC Cllrs Chambers and WCC Cllr Wright updated the meeting on local considerations.

**74 Freaseley Common.** The clerk reported that a sit visit was planned for Dordon Parish Council to visit Freasley Common on 9<sup>th</sup> December 2021. Parish councillors will be supported by legal and surveyor professional advisors.

**Action:** Clerk to update future meeting on developments.

**75 Finance update.**

- a. Account balances and transactions from 19<sup>th</sup> October 2021 to 16<sup>th</sup> November 2021.

**1. Unity Trust Bank. Account 20449861. General Account.**

Balance on 16<sup>th</sup> November 2021 = **£11,004:79p**

**2. HSBC Account 90292494.**

Balance on 5<sup>th</sup> November 2021 = **£50,240.66p**

NB: VAT Reclaimed to 30 Sept 21 – Income of £5,588.91 paid on 15<sup>th</sup> Oct 2021.

**3. HSBC Account 61183680. Reserves.**

Balance on 5<sup>th</sup> November 2021 = **£150:12p**

**4. Petty Cash**

Balance on 16<sup>th</sup> November 2021 = **Nil**

**TOTAL PARISH COUNCIL FUNDS = £61,395.57**

**5. Unity Trust Bank. Account 20449874. Community Shop.**

Balance on 16<sup>th</sup> November 2021 = **Nil**

**TRANSACTIONS - 18<sup>TH</sup> OCTOBER TO 16<sup>TH</sup> NOVEMBER 2021.****Unity Trust Bank. Account 20449861. General Account.**

12Nov2021	B/P to: Lees Fabrications		BENCH FITTING	-480.00	<b>11,004.79</b>
12Nov2021	B/P to: David Reilly		CLERK - SALARY PP7	-867.72	11,484.79
12Nov2021	B/P to: Warks CAVA		PAYROLL INV2021018	-358.63	12,352.51
12Nov2021	B/P to: David Reilly		ADMIN SUPPLIES	-34.92	12,711.14
12Nov2021	B/P to: Simon Smithson		WEBPAGE	-50.00	12,746.06
08Nov2021	B/P to: Polaris		DISHWASHER REPAIR	-109.56	12,796.06
08Nov2021	B/P to: David Reilly		TEA URN & DIARY	-99.98	12,905.62
08Nov2021	B/P to: David Ogilvie Eng		INV 187220	-1,856.40	13,005.60
28Oct2021	B/P to: David Reilly		CLERK - WREATHS	-39.50	14,862.00
28Oct2021	B/P to: Mr M.Healey		GROUNDMAINTENANCE	-80.00	14,901.50
20Oct2021	NORTH WARWICKSHIRE BOROUGH COUNCIL		Precept	14,981.50	14,981.50

**HSBC Account 90292494.**

05Nov2021	Tai Chi		VH Rent	30	<b>50240.66</b>
05Nov2021	Slimming world		VH Rent	65	
05Nov2021	Polesworth grp		VH Rent	20	
05Nov2021	Tai Chi		VH Rent	40	
01Nov2021	Eon Next	DD	Utilities	-169	
01Nov2021	Eon Next	DD	Utilities	-186	50085.66
29Oct2021	Tai Chi		VH Rent	30	
29Oct2021	Slimming world		VH Rent	65	
29Oct2021	NWBC		VH Rent	425	
23Oct2021	Tai Chi		VH Rent	20	49920.66
22Oct2021	Ta Chi		VH Rent	30	
22Oct2021	Slimming World		VH Rent	65	
21Oct 2021	A Reynolds	SO	Salary	-106.73	49805.66
21Oct 2021	104735		Tonks Bro - Trees	-144	
18Oct 2021	D Sullivan	SO	Salary	-520	50056.39

**HSBC Account 61183680. Reserves.**

05Nov2021	Balance Carried Forward				<b>150.12</b>
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- b. Purchase orders were scrutinised and approved.
- c. Closure of HSBC Bank Account. The clerk reports on the proposals to close the HSBC bank accounts.

**Motion:** That Dordon Parish Council close HSBC Account 90292494 and HSBC Account 61183680. That Dordon Parish Council uses Unity Trust Bank as its sole banking and savings provider. That the clerk be instructed to submit closure forms to HSBC.

Proposed: Cllr Winter.

Seconded: Cllr Ridley.

**Agreed.**

HSBC account closure forms for HSBC Account 90292494 and HSBC Account 61183680 were signed by signatories Cllr P Morson, Cllr C Morson and Cllr J Winter.

**Action:** Clerk to submit the closure forms.

**76 Dordon Village Hall Maintenance.** Item carried forward to a future meeting.

**77 Standing Orders.** Cllrs considered an amendment to the National Model Standing Orders.

**Motion:** That Standing Order 5g be amended to read:

*“The Chairman of the Council shall not be allowed to serve for more than one consecutive annual meeting cycle (ordinarily this will be a 12 month period), unless there are no other councillors who wish to stand for election to the chair.”*

Proposed: Cllr Winter.

Seconded: Cllr Ridley.

**Agreed.**

**78 To receive an update on Dordon Neighbourhood Plan.** Cllr S Ridley updated members on the Dordon Neighbourhood Plan consultation process.

**79 Draft Budget for 2022/23.** Councillors discussed a draft budget for the fiscal year 2022/23.

**80 Report on Parish Council Climate Change Options.** Cllr Garrett reported that she will attend a dedicated conference on 20<sup>th</sup> January 2022.

- 81 Sec 137 Grant Applications.** Councillors considered a Sec 137 grant application from Dordon Community Craft Group.

Proposed: Cllr Winter.

Seconded: Cllr Watson.

**Agreed.**

- 82. Queen’s Diamond Jubilee Fund.** Councillors considered establishing a parish council community grant fund to celebrate Her Majesty the Queen’s Diamond Jubilee.

**Motion:** That Dordon Parish Council create a Diamond Jubilee Fund and the Dordon Activities Group be commissioned to report to the council of options for funding support.

Proposed: Cllr D.Ridley.

Seconded: Cllr Watson.

**Agreed.**

- 83 Planning Applications and consultations.** Councillors considered a consultation response the following Planning Applications. It was noted and no objections were raised.

Reference	Details	Status
PAP/2021/0565	Shaw House Freasley Common Dordon.  Construction of machinery store	Live. Consultation end date: 13/11/202

- 84 Correspondence.** Councillors considered correspondence received by the parish council.

Item	Subject	Status
1	David Hodgetts. Hedgerow works to footpath.	Completed.
2	WALC Diamond Jubilee Fund	Agenda item 82.

- 85 Parish Councillor's Reports.** No items raised.

- 86 Date of Next Meetings:**

Tuesday 18<sup>th</sup> January 2022.

- 87 Motion to Committee - Exclusion of the Public and Press.**

*Pursuant to Section1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity*

*would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Chair.*

- 88 Commissioning Legal Support.** Councillors received a report on Dordon Parish Council's commissioning of legal services.
- 89 Tenders for roofing repairs to the entrance porch Dordon Village Hall.** Councillors received and considered a quotations with a view to commissioning a contractor.