



Full Council Minutes.

Tuesday 17th May 2022. Village Hall, Dordon.

Present: Cllr Mr B.Melia (Chair), Cllr Mrs D.Watts, Cllr Mr S Ridley, Cllr Mrs D.Ridley, Cllr Mrs B.Garratt. Cllr Mr J Winter.

Locum Clerk: Mr D.Reilly.
Cllr Andy Wright. WCC.

145 Apologies. Cllr Mrs C. Morson, and Cllr Mr P.Morson.

146 Public Participation. No members of the public were in attendance and no questions were received.

147 Declarations of interest. No interests were declared.

148 Minutes of meeting 22nd March 2022. The minutes of the Full Council meeting held on the 22nd March 2022 were received and adopted.

149 Matters arising.

Minute	Details	Status
19. 17/08/21	Replacement Trees for Village Hall	Ongoing.
19. 17/08/21	Chairs of Parish Council Roll of Honour Board	Ongoing.
15. 21/09/21	Village Hall painting commission.	On going
119. 22/02/22	Provision of an additional litter Bin at the Co-op Bus Shelter, Whitehouse Road.	Live. Clerk actioning with NWBC.
119. 22/02/22	Brass Plate for Defib. <i>"The funds to purchase this defibrillator were donated by the staff and customers of the Mini Minor Public House, Dordon."</i>	Live – Clerk.
138. 22/02/22	'Best Jubilee Decorated House' competition.	Live – Clerk.

150 Update from NWBC & WCC. WCC Cllr Wright updated the meeting.

151 Finance update.

- a. Councillors scrutinised account balances and transactions from 22nd March 2022 to 17th May 2022. A dedicated report was circulated.
- b. To note purchase orders. **Clerk.**

152 Queen’s Diamond Jubilee Fund. Update on the arrangements to celebrate Her Majesty the Queen’s Diamond Jubilee. **Clerk**

153 Annual Governance and Accountability Return 2021/2022. To receive a briefing on the 2021/22 AGAR process and deadlines. **Clerk.**

154 To Appoint an Internal Auditor For Dordon Parish Council. To consider the appointment of an internal auditor to audit Dordon Parish Councils financial Accounts for the year 2021 – 2022. **Clerk.**

155 Draft Year End Accounts. To review the Year Accounts for Dordon Parish Council 2021 -2022. **Clerk**

156 Sec 137 Grants

- Defibrillator Battery Dordon Library.

157 Groundworks Locality Grant. To receive an update on the allocation of a grant of £13,212.00p from Groundworks. **Cllr Mrs D.Ridley.**

158 Planning Applications and consultations. To consider consultation responses to submitted Planning Applications. **Clerk.**

Reference	Details	Status
PAP/2021/0663	Land On The North East of J10 M42 Dordon/A5	Live
PAP/2022/0097	Core 6. Core 42 Business Park Meridian Drive, Dordon. Prior Approval for installation and operation of 442 solar PV system on roof.	

159 Correspondence. To consider correspondence received by the parish council. **Clerk.**

Item	Subject	Status
1	PKF Littlejohn External Audit	Live
2	Michael Baxendale.	Live
3	Polesworth Parish Council. Neighbourhood Plan correspondence.	Live
4	Heritage Support Kellyanne Miller	Cllr Garratt. Live.
5	NWBC LDF Meeting 23.05.22.	Cllr Ridley. Live.

160 Parish Councillor's Reports. Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on this agenda and to raise items for further Agendas. **All Councillors.**

161 Date of Next Meetings:

- To be confirmed at the AGM.

162 Motion to Committee - Exclusion of the Public and Press.

Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Chair.

163 Tenders.

- Mark Hester. Electrical Works Dordon Village Hall.

164 NWBC LDF Meeting. Monday 23rd May 2022. To consider and agree the draft Master Plan presentation to NWBC Local Development Committee. **Cllr Mr S. Ridley**

165 Employment Committee Minutes 5th April 2022. To receive and approve the minutes of the Employment Committee held on the 22nd March 2022. **Clerk.**

166 Dordon Parish Council Staffing Handbook. To adopt the Dordon Parish Council Staffing Handbook. **Clerk**

167. Report From Mr Lawrence Abrahams. To consider a report from Mr Lawrence Abrahams. **Clerk.**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, and unlawful discrimination when making decisions at this meeting.