



**To All Members of the Council.**

You are hereby summoned to attend an Annual General Meeting of Dordon Parish Council, on **Tuesday 17<sup>th</sup> May 2022, at 6:30pm**, for the purpose of transacting the following business.

This meeting will be held in person at Dordon Village Hall, Browns Lane, Dordon,

A handwritten signature in black ink, appearing to read 'David Reilly', is written over a large, faint circular watermark.

**David Reilly. Clerk to Dordon Parish Council.**

Email: [dordonpc@outlook.com](mailto:dordonpc@outlook.com) Tel: 07770 704 617

Date: Wednesday 11<sup>th</sup> May 2022.

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## ANNUAL GENERAL MEETING

### AGENDA

- 1/2022. Election of Chairperson** – To elect a chair of the parish council for the year 2022 to 2023.
- 2/2022. Apologies.**
- 3/2022. Declarations of interest.**
- a. To declare any personal interests or prejudicial interests in items on the agenda and their nature
  - b. To consider and approve any requests for dispensation relating to Agenda items.

- 4/2022. Public Participation.** To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda. Members of the public may not take part in the Parish Council Annual General Meeting itself.
- 5/2022. Minutes of the 2021 Annual General Meeting.** To receive and approve the minutes of 2021 Annual General Meeting.
- 6/2022. To receive the Chairman’s Declaration of Acceptance of Office.**
- 7/2022. Councilors to enter financial interests in Register of Members’ Interests.**
- 8/2022. Election of Vice – Chairperson.**
- 9/2022. To agree dates and venue for council meetings for the year 2022 – 2023.**
- 10/2022. To Appoint Committee Members and Review the Remit and Delegation of Functions to Committees.**
- 11/2022. To appoint representatives to sit on outside bodies.**  
a. Northern Area Committee of Parish Councils.
- 12/2022. To agree bank signatories.**
- 13/2022. To receive a report on the capital assets and liabilities vested in the council:**  
a. A statement of finances at 31st March 2022.  
b. Assets owned by the Council
- 14/2022. To Review and readopt the Parish Council’s Standing Orders, Financial Regulations and Risk Assessment.**

## **End of Annual General Meeting.**

**Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.**