

DORDON PARISH COUNCIL

Minutes of a Meeting of Dordon Parish Council
held on Wednesday, 18th September 2019 in the Meeting Room,
Dordon Village Hall at 6.40pm

Present: P Morson, B Garratt, C Morson, D Ridley, S Ridley, B Melia, D Watts
and J Winter

Also Present: R Young, Clerk to the Council

Ref.	Details	Action
21)	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from N Chapman.</p>	
22)	<p><u>Declaration of Personal and Prejudicial Interest</u></p> <p>➤ P Morson declared an interest in all matters relating to planning.</p>	
23)	<p>a) <u>County Councillor A Wright</u></p> <p>A Wright discussed the following with Councillors:-</p> <p>➤ Confirmed has a Fund of £35k.</p> <p>➤ D Watts enquired regarding overgrown triangle on entrance to Dordon. Confirmed responsibility of Highways England.</p> <p>➤ Projects proposed:-</p> <ul style="list-style-type: none">• One way system – Doctor's Surgery Car Park.• Lineage outside shops.• Hand Rail – Church Hill.• Car Park Barrier – Kitwood Avenue.• Parking on one side of Long Street. <p>A Wright to cost projects.</p> <p>➤ B Garratt to attend site meeting with County Councillor A Wright to review projects.</p> <p>➤ S Ridley commented in the past considered a one-way system along Long Street to New Street – J Winter said always turned down by WCC Highways.</p>	

24)	<p><u>Hall Report</u></p> <p>The Parish Clerk reported the following:-</p> <ul style="list-style-type: none"> ➤ Bat in end part of Hall. Released to the outside. ➤ D Watts commented she had produced a list of repair needs for the Parish Hall. 	
25)	<p><u>Minutes of Previous Parish Council Meetings (17th July 2019, 21st August 2019 and 4th September 2019) plus Code of Conduct and Standing Orders</u></p> <p>a) <u>Standing Orders</u></p> <p>It was proposed, seconded and agreed to accept and approve the Standing Orders for the Parish Council.</p> <p>Resolved: To approve the Parish Council Standing Orders.</p> <p>b) <u>Code of Conduct</u></p> <p>It was proposed, seconded and agreed to accept and approve the Parish Council Code of Conduct.</p> <p>Resolved: To accept and approve the Parish Council Code of Conduct.</p> <p>c) <u>Minutes of the Parish Council Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019</u></p> <p>It was proposed (J Winter), seconded (C Morson) and agreed to approve the Minutes of the Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019.</p> <p>Resolved: To approve the Minutes of the Meetings held on the 17th July 2019, 21st August 2019 and 4th September 2019.</p>	
26)	<p><u>Matters Arising</u></p> <p>a) <u>Waste Bin on the Stumps – Top Missing</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported that he had been informed by Mark Kennel at NWBC that a new top had been ordered. <p>b) <u>Japanese Knotweed</u></p> <p>Davina Ridley reported the following:-</p> <ul style="list-style-type: none"> ➤ Site meeting with Andy Watkins (NWBC). ➤ Discovered over 200 plants to the rear of Doctor's Surgery. 	<p>Clerk</p> <p>NWBC</p>



	<ul style="list-style-type: none"> ➤ Church Commissioners and land owners to be notified. ➤ Land boundaries to be checked. ➤ Problem in the Borough with Japanese Knotweed. ➤ NWBC to treat any on Borough Council land and notify private owners of obligations. <p>c) <u>Remembrance Wreath</u></p> <ul style="list-style-type: none"> ➤ It was proposed, seconded and agreed to purchase two wreaths. <p>Resolved: To purchase two wreaths.</p> <p>d) <u>HSBC - Signatories</u></p> <ul style="list-style-type: none"> ➤ S Ridley, D Ridley, B Garratt, C Morson, J Winter and P Morson signed the Signatory Form for the Parish Council Bank Account. <p>e) <u>Sunken Drain on the Corner of Corbin Road</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported he had notified WCC Highways of this matter. <p>f) <u>Play Equipment</u></p> <ul style="list-style-type: none"> ➤ The Clerk confirmed he had contacted NWBC regarding the replacement cradle swing seat who had confirmed a replacement was on order. <p>g) <u>Hedge by Cuckoos Rest</u></p> <ul style="list-style-type: none"> ➤ The Clerk reported that WCC Highways had confirmed the land owner had agreed to cut back the hedge over the pavement. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
27)	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ St Leonard's Church, Dordon with Freasley – Letter of thanks from Ann Simmons for support of Parish Council with regard to upkeep of the War Memorial and Churchyard. The Clerk to send letter of thanks. ➤ Valuation Office Agency – Parish Hall. ➤ NWBC – Polling Station Review. ➤ NWBC – Planning and Development Board – 2nd September 2019. ➤ NWBC – Resources Board – 3rd September 2019. ➤ TDCS – Booking of Dordon Hall – 12th October 2019. ➤ NWBC – Trade Refuse and Recycling Collection Service Waste Transfer Note. ➤ NWBC – Full Council Meeting – 25th September 2019. ➤ HS2 Survey Land Access Request – Land at Freasley Common. ➤ Polesworth Parish Council – Request for Neighbourhood Plan Meeting. ➤ Community Speed Watch Scheme Consent Forms completed. 	<p>Clerk</p>

28)

Planning

a) **Planning Applications**

- i) PAP/2019/0460
27 Coppice Drive, Dordon
Erection of New Conservatory.
- ii) PAP/2019/0462
Land to the rear of 50 New Street, Dordon
Erection of Dormer Bungalow.
D Ridley and S Ridley Declared and Interest.
- iii) PAP/2019/0521
Lees Cottage, Dordon Hall Lane, Dordon
Erection of Log Store/Garage.
- iv) PAP/2019/0488
Core 3, Core 42, Business Park, Meridian Drive, Dordon
Erection of 2.4 metres boundary fence.
- v) PAP/2019/0471
The Old Police House, Roman Way, Dordon
Double storey side and rear extension and frontage alterations.

29)

Finance

a) **Accounts for Payment**

Details	Amount (£)
HMRC	84.75
M G Healey	115.00
G Jones (Window Cleaner)	25.00
Cannon Hygiene	93.60
ESPO	138.89
P Archer	85.00
R Young (Clerk's Expenses)	32.20
A Reynolds (Additional Hours)	73.89
R Young (Standing Order)	338.97
D Sullivan (Standing Order)	426.92
A Reynolds (Standing Order)	<u>106.73</u>

Total: £1,520.95

Resolved: To approve the above payments.

	<p>b) <u>Receipts</u></p> <table border="0"> <thead> <tr> <th style="text-align: left;">Details</th> <th style="text-align: right;">Amount (£)</th> </tr> </thead> <tbody> <tr> <td>Slimming World</td> <td style="text-align: right;">360.00</td> </tr> <tr> <td>Tai Chi</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Choir</td> <td style="text-align: right;">60.00</td> </tr> <tr> <td>Burmese Cat Society</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>Bingo Receipts</td> <td style="text-align: right;">70.00</td> </tr> <tr> <td>Children's Party</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Dordon Activity</td> <td style="text-align: right;">77.00</td> </tr> <tr> <td>Barnardos</td> <td style="text-align: right;">180.00</td> </tr> <tr> <td>Art Class</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>NWBC (Election)</td> <td style="text-align: right;"><u>800.00</u></td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">£1,877.00</td> </tr> </tbody> </table>	Details	Amount (£)	Slimming World	360.00	Tai Chi	40.00	Choir	60.00	Burmese Cat Society	50.00	Bingo Receipts	70.00	Children's Party	40.00	Dordon Activity	77.00	Barnardos	180.00	Art Class	200.00	NWBC (Election)	<u>800.00</u>	Total:	£1,877.00	
Details	Amount (£)																									
Slimming World	360.00																									
Tai Chi	40.00																									
Choir	60.00																									
Burmese Cat Society	50.00																									
Bingo Receipts	70.00																									
Children's Party	40.00																									
Dordon Activity	77.00																									
Barnardos	180.00																									
Art Class	200.00																									
NWBC (Election)	<u>800.00</u>																									
Total:	£1,877.00																									
30)	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> ➤ Understanding Council Meetings and Law. WALC Training session – 19th October 2019. Councillors B Melia, S Ridley, D Ridley, D Watts and B Garratt plus R Young to attend. Clerk to book places. Clerk ➤ B Melia gave details large Waste Bin needing a new lid. Clerk ➤ Village Hall Car Park Barrier – J Winter to check and repair if necessary. J Winter ➤ Dordon Hall Lane – Volume of HGV's using route – S Ridley gave details. Property with planning permission for parking of 10 HGV's but parking sixty plus. The Clerk to notify NWBC of Parish Council concerns. Clerk ➤ Giant Knotweed – already reviewed. ➤ Handrail for Church Hill – Discussed with County Councillor Andy Wright. ➤ Letter for the Vicar – Agreed. ➤ Local Listing Update – B Garratt gave an update. ➤ Heritage Trail Update – B Garratt reported a grant application submitted for £1,000. ➤ Parish Council Surgeries – B Garratt commented that Parish Council Surgeries may benefit Senior Citizens in the Parish. 																									

	<p>B Garratt proposed Monthly Parish Council Surgeries, seconded B Melia.</p> <p>For: 5 (D.Ridley,S.Ridley,B.Melia,B.Garratt and D.Watts) Against: 3 (P.Morson,C.Morson,J.Winter)</p> <p>Proposal Agreed. The Clerk to enquire with Insurers and Security Company regarding number of key holders. Parish Council Surgeries to be held at The Library.</p>	
31)	<p><u>Date of Next Meeting</u></p> <p>Wednesday, 16th October 2019.</p>	

32)

Part II – Exempt Information – Exclusion of Public

a) **Neighbourhood Plan**

D Watts reported as follows:-

- Good Meeting on 16th September 2019.
- Locality Grant of £9k available.
- Need advice of Planning Agent.
- Arranged a meeting with Kirkwells for the 2nd October 2019.

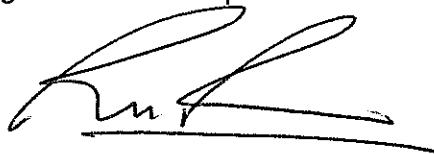
P Morson asked if he could have copies of the Agenda and Minutes.

b) **Freasley Common**

P Morson reported the following:-

- No development to date due to Land Registry not progressing objections to Mr Pritchard's proposals as confirmed by Michael Baxendale (Solicitor). Person at Land Registry dealing with matter went on holiday and file not left open. Does not impact on our case.
- P Morson gave details of objections submitted.

The meeting closed at 8.49pm



18/10/19

P Morson
Chairman