



FULL COUNCIL MINUTES

Tuesday 21st February 2023.

Present: Cllr Mr B.Melia (Chair), Cllr Davina Ridley, Cllr Mr S Ridley, Cllr Mr J Winter.
Cllr Ms B.Garratt.

Locum Clerk: Mr D.Reilly.

Public in attendance: NWBC Cllr J Chambers. Mrs Jean Knighy.

309 Apologies. WCC Cllr A. Wright. Cllr Mrs D.Watts.

310 Public Participation.

Councillors brought forward agenda item 320. How to Cook Classes and WCC Cost of Living Grant. Councillors consider commissioning How to Cook classes at Dordon Village Hall in partnership with the Community Café.

Action: Clerk to make WCC Cost of Living Grant application for £1,000.

Motion: *That a Sec 137 Grant be allocated to the How to Cook Project. These funds are to be held and managed by the Clerk via electronic bank transfer.*

Proposed: Cllr Melia.

Seconded: Cllr Mrs D.Ridley

Agreed.

312 Declarations of interest. Cllrs noted that Cllr Winter abstained from the vote and debate on agenda item 310 as he was interested in attending the sessions.

313 Minutes of meeting 10th January 2023. Carried forward to next meeting.

314 Matters arising.

Minute	Details	Status
119. 22/02/22	Provision of an additional litter Bin at the Co-op Bus Shelter, Whitehouse Road.	Ordered
197. 19/07/22	Dordon Emergency Plan.	Live

256 11/10/22	Honours Board.	Ordered
254 11/10/22	Parish Flag and flagpole.	Live
275 08/11/22	Car Park Purchase. Ciswo	Closed.
289 13/12/22	Website	Live
295 12/12/22	Legal Advice – Freasley Common	Live

315 Update from NWBC & WCC. NWBC Cllrs Chambers gave an update. Cllr Chambers announced that she would not be standing in the May 23 NWBC Local Government election. The parish councillors thanked Cllr Chambers for her help and support and wished her well.

316 Finance update.

Councillors scrutinised account balances and transactions from 10th January 2023 to 21st January 2023.

1. Unity Trust Bank. Account 20449861. General Account.

Balance on 21st February 2023 = £6,896.42p

2. Unity Trust Bank. Account 20465366. Funds.

Balance on 21st February 2023 = £4782.38p

Held Funds:

1. Groundworks Grant Browns Lane: £13,212.00p
2. Groundworks Grant NP: £10,000.00p

3. Unity Trust Bank. Account 20465379. Reserves.

Balance on 21st February 2023 = £5,016.47p

4. Unity Trust Bank. Account 20449874. Village Hall Funds.

Balance on 21st February 2023 = £31,031.45p

5. Petty Cash

Balance on 21st February 2023 = Nil

TOTAL DISPOSABLE PARISH COUNCIL FUNDS LESS HELD FUNDS = £47,726.72p

317 Sec 137 Grant Applications.

Motion: That Dordon Parish Council approve a grant of £400 to Community Library for repairs to the roof.

Proposed: Cllr S.Ridley.

Seconded: Cllr Winter.

Agreed.

318 Dordon Village Hall Entrance Doors. Councillors considered a quotation to replace the entrance doors to Dordon Village Hall. It was noted that utilities bills for the Village Hall for the year now stood at £4,500 for electricity and £2,100 for gas and that the current exterior and interior doors were not heat retention efficient.

The quote from Climatize Windows Ltd that councillors considered councillors considered was for £4,870. Cllrs noted the urgent need to insulate the building and instructed the clerk to source updated quotes from Climatize Windows Ltd, Kingstanding.

Motion: *That Financial Regulations be suspended and the need for three quotations not be required for this purchase as market testing had been undertaken in September and this supplier was found to provide the best quality product at a competitive price.*

Proposed: Cllr Winter.

Seconded: Cllr D.Ridely

Agreed.

Motion: *That delegated authority be granted to the Clerk and Chair to approve the purchase of the exterior entrance door and interior entrance door for a cost of up to £5,500 should inflation have impacted on the original quoted price of £4,870.*

Proposed: Cllr Winter.

Seconded: Cllr Melia

Agreed.

319 NWBC Heritage Workshops. Cllr Garratt, Cllr Winter, and Cllr Ridley were nominated as workshop representatives.

320 Item brought forward to agenda item 310.

321 Village Hall Painting Competition. Cllrs agreed to commission a competition to produce an artistic representation of Dordon Village Hall to mark the hall centenary. Cllr Garratt to organise.

322 Browns Lane Improvements and White Lining. Cllr Mr S.Ridley update councillors on the works to improve the Browns Lane shopping area.

323 Youth Parish Council Sub Committee. Councillors considered a proposal from Cllr P.Morson that Dordon Parish Council considered the engagement of young people in the operation of the parish council. Following discussion councillors deferred the proposal until after the May 2023 Parish Council election.

324 Planning Applications and consultations. To consider consultation responses to submitted Planning Applications. **Clerk.**

Reference	Details	Status
PAP/2023/0020	HMO Change of Use. 193, Long Street Dordon	Objection – Parking. Noise amenity impact.

325 Correspondence. To consider correspondence received by the parish council. **Clerk.**

Item	Subject	Status
Ongoing various emails correspondence	Eon Next Refund	Live
Various emails	Neighbourhood Plan Sec 16 Consultation and Inspector Hearing.	Live
Various emails.	Northern Area Forum Membership.	Live
Various emails.	How to Cook workshops. Andrew Chittenden	Live

Motion: *That Cllr John Winter be appointed as the DPC representative on the Northern Area Committee of Parish Councils.*

Proposed: Cllr S.Ridley.

Seconded: Cllr D.Ridley.

Agreed

326 Parish Councillor's Reports.

- Cllr Winter updated the meeting on matters arising at the Patients Forum.
- Cllr D.Ridley reported that the an inspector had been nominated to undertake the Dordon Neighbourhood Plan review. Mr Andrew Freeman.
- Cllr Garratt reported that there would be increased website hosting charges at the new renewal period.

327 Date of Next Meetings:

- Tuesday 14th March 2023.