

# DORDON PARISH COUNCIL

## Full Council Minutes.

1830hrs. Tuesday 21st September 2021.

Village Hall, Dordon.

**Present:** Cllr Mr B.Melia (Chair), Cllr Mrs D.Watts, Cllr Mr J.Winter, Cllr Mr S Ridley, Cllr Mrs D.Ridley.

Clerk: Mr R.Young  
Locum Clerk: Mr D.Reilly.

Cllr J.Chambers. NWBC  
Cllr A.Wright. WCC.

### **1 Apologies.**

Apologies were received from: Cllr Mr P. Morson; Cllr Mrs C.Morson: Cllr Mr N.Chapman; and Cllr Mrs B.Garratt.

### **2. Public Participation.**

No members of the public were in attendance and no questions were submitted to the clerk.

### **3. Declarations of interest.**

No personal interests or prejudicial interests were declared.

### **4. Borough and County Councillor Reports.**

Reports were received from Cllr J. Chambers and Cllr A. Wright.

### **5. Police Matters.**

No police report was received.

### **6. Hall Report.**

Cllrs noted the Monthly Safety Inspection report.

**Action:** That the clerk identifies a budget for repair and maintenance works to the village hall and reports to the next Full Parish Council.

**Action:** That the clerk reviews Fire Safety Alarm system for the village hall and reports back to the next Full Council.

**Motion:** That the large hot water urn be replaced.

Proposed: Cllr Watts.

Seconded: Cllr Winter.

**Agreed**

**Action:** Clerk delegated authority to deliver resolution in liaison with the Chair.

**7. Minutes of meeting 17<sup>th</sup> August 2021.**

The minutes of the Full Council meeting held on Tuesday 17<sup>th</sup> August were received and adopted.

**8. Matters arising.**

Minute	Details	Status
6. 17/8/21	Dordon Village Hall Repairs	Ongoing. Clerk Mr Reilly to review.
19. 17/8/21	Replacement Trees for Village Hall	Ongoing. Clerk Mr Reilly to review.
19. 17/8/21	Return of chain of office	Ongoing. Clerk Mr Young to secure.
19. 17/8/21	Chairs of Parish Council Roll of Honour Board	Ongoing. Clerk Mr Reilly to review.

**9. Correspondence.**

No items of correspondence were reported.

**10. Planning.**

Application PAP/2021/0511 (17 St Leonards Close Dordon) was considered. No objections were raised.

**11. Parish Council Website.**

**Action:** Hyperlink for Cycle Race to be forwarded to Cllr Watts for inclusion on website.

**12. Finance update.**

General Account 90292494 Balance as of 20<sup>th</sup> September 2021 = £45,468:61p.

The Clerk Mr Young reported the Cllr Mr P.Morson and Cllr Mrs C.Morson no longer wished to be signatories to the parish council bank accounts.

Mr Young stated that he believed the only other account signatory is Cllr Mr J.Winter.

Mr Young stated that the cheques required three signatories, therefore, should Cllr Mr P.Morson and Cllr Mrs C.Morson not wish to continue as signatories the parish council would not be able to access any public funds at this time.

**Action:** Mr Young to liaise with Cllr Mr P Morson and Cllr Mrs C Morson to ask them to sign cheques to defray the parish council financial liabilities as at 21 September 2021.

**13. Dordon Parishioner Award for Contribution to the Community.**

**Action:** Clerk to produce a briefing paper for consideration at the next Full Parish Council Meeting.

**14. Employment Committee Report.**

Carried forward to confidential discussion following resolution to exclude members of the press and public.

**15. Painting. Village Hall.**

**Action:** Cllr Watts to arrange a photograph from which to commission a painting of members for display in the village hall.

**16. Parish Council Grants.**

**Action:** Clerk to review bids and present to next Full Parish Meeting.

**17. A.O.B**

No matters were raised.

**18. Date of Next Meeting.**

19<sup>th</sup> October 2021.

**19. Motion: Exclusion of the Public and Press.**

*Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

Proposed: Cllr Mr J.Winters.

Seconded: Cllr Mrs D.Watts.

**Agreed.**

**20. Procurement Policy**

**Motion:** That the clerk draft a Procurement Policy for Dordon Parish Council.

Proposed: Cllr Mr B.Melia.

Seconded: Cllr Mrs D.Ridley.

**Agreed.**

**21. Dordon Neighbourhood Plan.**

**Motion:** That an extraordinary meeting of the parish council be called for Monday 11<sup>th</sup> October to brief residents and councillors on the draft Neighbourhood Plan, financial expenditure to date, and an budgetary requirements to progress the Neighbourhood Plan to adoption at North Warwickshire Borough Council..

Proposed: Cllr Mr B.Melia.

Seconded: Cllr Mr S.Ridley.

**Agreed.**

**22. Online Bank Account.**

**Motion:** That the clerk be instructed to open an online bank account with Unity Trust Bank.

Proposed: Cllr Mr B.Melia.

Seconded: Cllr Mr J.Winter.

**Agreed.**

**Motion:** That the council agrees to pay a £6 monthly administration fee to Unity Trust Bank.

Proposed: Cllr Mrs D.Ridley.

Seconded: Cllr Mr S.Ridley.

**Agreed.**

**23. Dordon Parish Council Precept.**

**Motion:** That the clerk is instructed to contact North Warwickshire Borough Council to retain payment of the second parish precept payment pending the opening of the Unity Trust Bank online account.

Proposed: Cllr Mr B.Melia.

Seconded: Cllr Mr J.Winter.

**Agreed.**

**END**

These minutes were adopted at Dordon Parish Council at agenda item 37 on 19<sup>th</sup> October 2021.

Cllr Byron Melia.

Chair. Dordon Parish Council.