

## DORDON PARISH COUNCIL

The Minutes of the Meeting of Dordon Parish Council  
held on Wednesday, 17<sup>th</sup> October 2018 in the  
Meeting Room, Dordon Village Hall at 6.40pm

Present:

Councillors: P Morson, C Morson, B Garratt, J Winter, D Sales and W Whitmore

Also Present:

Borough Councillor J Chambers  
R Young, Clerk to the Council

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Ref.	Details	Action
	<p>Prior to the start of the Meeting, Councillors received a presentation and update from representatives from HS2 Phase 2b. The following matters were discussed:-</p> <ul style="list-style-type: none"> <li>➤ Dates and Location of Presentations and Consultations.</li> <li>➤ Need for Consultation Event at Dordon.</li> <li>➤ Consultation Periods.</li> <li>➤ Need to inform Parishioners and businesses in the area of the impact of construction and route of HS2.</li> <li>➤ Councillors agreed that a Consultation Event is needed in Dordon when Parish is located so close to construction activity.</li> <li>➤ Impact on businesses in Parish should be considered.</li> </ul>	
977	<p><b><u>Apologies for Absence</u></b></p> <p>Apologies for absence were received from M Doggett and N Chapman.</p>	
978	<p><b><u>Declaration of Personal and Prejudicial Interest</u></b></p> <p>P Morson declared an interest in relation to any Planning matters.</p>	
979	<p><b><u>Parish Hall Report</u></b></p> <ul style="list-style-type: none"> <li>➤ Disposal of old tables.</li> <li>➤ It was proposed, seconded and agreed that the old tables in the Parish Hall could be given to a suitable organisation.</li> </ul> <p style="text-align: center;"><b>Resolved: Dispose of the old tables in the Parish Hall.</b></p> <ul style="list-style-type: none"> <li>➤ The Clerk to enquire with Chris Jones at NWBC as to who the Borough Council use to undertake PAT testing.</li> </ul>	

980	<p><b><u>Minutes</u></b></p> <p>The Minutes of the Meeting of the Parish Council held on the 19<sup>th</sup> September 2018 were approved as a true and correct record.</p> <p><b>Resolved: To approve the Minutes of the Meeting held on the 19<sup>th</sup> September 2018.</b></p>	
981	<p><b><u>Matters Arising</u></b></p> <p>a) <b><u>Gritting of Bus Routes through the Village</u></b></p> <p>➤ County Councillor A Wright to advise when he attends November 2018 Parish Council Meeting.</p> <p>b) <b><u>Highway Matters</u></b></p> <p>➤ Drain cover outside 222 Kitwood Avenue – Jane Pritchard to contact Virgin Media again.</p> <p>c) <b><u>Neighbourhood Plan</u></b></p> <p>➤ J Winter appointed Chairman and M Doggett Vice-Chairman of the Neighbourhood Group. Susan Wilson (NWBC) attended the first group meeting.</p> <p>d) <b><u>Freasley Tree Work</u></b></p> <p>➤ The Clerk reported that Vince Potter (Tree Surgeon) had completed some of the tree maintenance work. It was agreed no tree maintenance work should be undertaken on the strip of land facing Kayley House.</p> <p>e) <b><u>Signage Doctor’s Surgery</u></b></p> <p>➤ The Clerk confirmed he had contacted Richard Dobbs (NWBC) regarding the provision of a “Give Way” sign on leaving the Car Park.</p> <p>➤ It was noted a request had been made to County Councillor Andy Wright for a “Give Way” sign.</p>	<p>A Wright</p> <p>J Pritchard</p> <p>Clerk</p> <p>Clerk</p>
982	<p><b><u>Correspondence</u></b></p> <p>➤ HS2 – Access License.</p> <p>➤ Royal Mail – Scam mail.</p> <p>➤ WCC – Winter Service in Warwickshire 2018/19.</p> <p>➤ TDCS Armistice Day Service – Invitation – Hall of Memory, Tamworth – 9<sup>th</sup> November 2018.</p> <p>➤ NWBC – Susan Wilson – Consultation on Fillongley Neighbourhood Plan.</p>	

	<ul style="list-style-type: none"> <li>➤ NWBC – Community and Environment Board Meeting – 15<sup>th</sup> October 2018.</li> <li>➤ NWBC – Dordon Village Hall – Waste Transfer Note.</li> <li>➤ NWBC – Planning and Development – 8<sup>th</sup> October 2018.</li> <li>➤ Dordon Activities Group – Letter from Byron Melia requesting a meeting. The Clerk to arrange a meeting with P Morson and J Winter representing the Parish Council.</li> <li>➤ Information Commissioner’s Office – Registration Certificate.</li> <li>➤ Church Commissioners – Matthew Naylor – Email thanking the Parish Council for meeting held in September 2018.</li> </ul>	
<p><b>983</b></p>	<p><b><u>Planning</u></b></p> <p><b>a) <u>Planning Applications Received</u></b></p> <p>i) PAP/2018/0558 PAP/2017/0532 Hall End Farm, Watling Street, Dordon Approval of Reserved Matters of Appearance pursuant to outline permission PAP/2017/0532.</p> <p>ii) PAP/2018/0541 Trevelyan, Dunns Lane, Dordon Alterations and Extensions</p> <p>iii) PAP/2018/0559 16a Hall End Cottages, Watling Street, Dordon Erection of Annexe</p> <p>iv) PAP/2018/0576 PAP/2017/0532 Core 42 Business Park, Watling Street, Dordon Variation of Condition Nos: 4, 7, 8, 11, 13, 16, 17, 18, 20 and 21 of planning permission PAP/2017/0532.</p> <p>v) PAP/2018/0575 PAP/2017/0531 Core 42 Business Park, Watling Street, Dordon Variation of Condition Nos: 2, 3, 6, 7 and 10 of planning permission PAP/2017/0531.</p> <p><b>b) <u>Planning Decisions</u></b></p> <p>i) None received.</p>	

<p><b>984</b></p>	<p><b><u>Accounts for Payment</u></b></p> <p><b>a) <u>Cheque Payments</u></b></p> <table border="0"> <thead> <tr> <th style="text-align: left;"><b>Details</b></th> <th style="text-align: right;"><b>Amount (£)</b></th> </tr> </thead> <tbody> <tr> <td>HMRC (PAYE)</td> <td style="text-align: right;">83.60</td> </tr> <tr> <td>ESPO</td> <td style="text-align: right;">129.51</td> </tr> <tr> <td>G Jones</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>M Healey</td> <td style="text-align: right;">110.00</td> </tr> <tr> <td>PFK Littlejohn</td> <td style="text-align: right;">360.00</td> </tr> <tr> <td>NWBC</td> <td style="text-align: right;">80.81</td> </tr> <tr> <td>R Young (Mileage)</td> <td style="text-align: right;">16.20</td> </tr> <tr> <td>D Sullivan</td> <td style="text-align: right;">31.32</td> </tr> <tr> <td>R Young</td> <td style="text-align: right;">320.32</td> </tr> <tr> <td>D Sullivan</td> <td style="text-align: right;">375.84</td> </tr> <tr> <td>A Reynolds</td> <td style="text-align: right;"><u>93.96</u></td> </tr> <tr> <td style="text-align: right;"><b>Total:</b></td> <td style="text-align: right;"><b>£1,651.56</b></td> </tr> </tbody> </table> <p><b>Resolved:</b> <b>To approve the above payments.</b></p> <p><b>b) <u>Receipts</u></b></p> <table border="0"> <thead> <tr> <th style="text-align: left;"><b>Details</b></th> <th style="text-align: right;"><b>Amount (£)</b></th> </tr> </thead> <tbody> <tr> <td>Slimming World</td> <td style="text-align: right;">450.00</td> </tr> <tr> <td>NWBC - Precept</td> <td style="text-align: right;"><u>12,202.50</u></td> </tr> <tr> <td style="text-align: right;"><b>Total:</b></td> <td style="text-align: right;"><b>£12,652.50</b></td> </tr> </tbody> </table> <p><b>c) <u>Audit 2017/2018</u></b></p> <p>Letter dated 30<sup>th</sup> September 2018 from PKF Littlejohn LLP with enclosures confirming no issues raised.</p>	<b>Details</b>	<b>Amount (£)</b>	HMRC (PAYE)	83.60	ESPO	129.51	G Jones	50.00	M Healey	110.00	PFK Littlejohn	360.00	NWBC	80.81	R Young (Mileage)	16.20	D Sullivan	31.32	R Young	320.32	D Sullivan	375.84	A Reynolds	<u>93.96</u>	<b>Total:</b>	<b>£1,651.56</b>	<b>Details</b>	<b>Amount (£)</b>	Slimming World	450.00	NWBC - Precept	<u>12,202.50</u>	<b>Total:</b>	<b>£12,652.50</b>	
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<p><b>985</b></p>	<p><b><u>Any Other Business</u></b></p> <p>➤ P Morson mentioned the following:-</p> <ul style="list-style-type: none"> <li>• Update regarding Parish photograph.</li> <li>• Leader Project – Funding.</li> <li>• Maintenance checks to be undertaken by D Sales and N Chapman for the Parish Hall.</li> <li>• Hall Booking Form being reviewed.</li> </ul>																																			

	<ul style="list-style-type: none"> <li>➤ D Sales asked if the number of Disabled spaces could be reviewed. The Clerk to enquire with NWBC.</li> <li>➤ W Whitmore mentioned concerns regarding property next to his home. P Morson advised he should contact S Maxey at NWBC.</li> <li>➤ J Chambers mentioned the following:- <ul style="list-style-type: none"> <li>• 15 Watling Street – Drain blocked.</li> <li>• Fly Tipping at Bus Stop/Bus Shelter by A5 roundabout.</li> <li>• Planning Application – Cooperative Retail concerning New Street and Cuckoo’s Rest – Discussions regarding design.</li> <li>• New Street improvement required.</li> </ul> </li> <li>➤ B Garratt mentioned the following:- <ul style="list-style-type: none"> <li>• Community Workers Forum and Community Life in Dordon.</li> <li>• Breakfast Club (School).</li> <li>• Library – Armistice Exhibition.</li> </ul> </li> <li>➤ C Morson asked if a cupboard for the Bar area could be purchased.</li> <li>➤ It was proposed, seconded and agreed a cupboard should be purchased for the Bar area.</li> </ul> <p style="text-align: center;"><b>Resolved: To purchase a cupboard for the Bar area in the Parish Hall.</b></p>	Clerk
986	<p><b><u>Date of Next Meeting</u></b></p> <p>Wednesday, 21<sup>st</sup> November 2018.</p>	

The meeting closed at 7.50pm

**P Morson**  
**Chairman**