



MINUTES OF FULL PARISH COUNCIL MEETING

Tuesday 21st April 2026, Dordon Village Hall.

Present: Cllr Mr B. Melia (Chair), Cllr Mr S. Ridley, Cllr D Ridley, Cllr J Winter, Cllr D Gorringe & Cllr M Wood

Clerk: Heather Albrighton

828 Apologies Cllr Archer, Cllr Guild and Cllr Watts
No apologies from Cllr E Harris

829 Public Participation. To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *If members of the public wish to raise issues which are not on the agenda, they must notify the Clerk 3 working days prior to the meeting.* Members of the public may not take part in the Parish Council meeting itself. NONE

830 Declaration of interest

a) To declare any personal interests or prejudicial interests in items on the agenda and their nature.

Cllr D Ridley planning

(b) To consider and approve any request for dispensation relating to Agenda items.

831 Minutes of Previous meeting 10th March 2026

Received and adopted. Proposed Cllr S Ridley seconded Cllr D Gorringe

832 Matters arising from previous meetings.

MINUTE	DETAILS	STATUS
497 6.6.23	Highways signage replacement	Live
577 13.8.24	3 Grit bins needed for 3 locations in the parish	Live

499	12.12.23	Website working group (Byron, Katie, Davina) Once building hub is completed	Live
675	17.6.25	Village hall new hub build update *	Live

* Letter to Mark Flectcher thanking him for all his help.

833 Section 137 council Grant

None received

834 To review and adopt Dordon parish council procurement policy

Proposed: Cllr S Ridley Seconded: Cllr D Ridley

835 To review and adopt Dordon parish council transparency policy

Proposed: Cllr S Ridley Seconded: Cllr J Winter

836 To review and adopt Dordon parish council data protection policy

Proposed: Cllr D Ridley Seconded: Cllr D Gorrige

837 To review and adopt Dordon parish council communication policy

Proposed: Cllr D Ridley Seconded: Cllr J Winter

838 To review and adopt Dordon parish council equal opportunities policy

Proposed: Cllr D Ridley Seconded: Cllr D Gorrige

839 To review and adopt Dordon parish council expenses policy

Proposed: Cllr D Ridley Seconded: Cllr S Ridley

840 To review and adopt Dordon parish council anti-bullying policy

Proposed: Cllr D Gorrige Seconded: Cllr M Wood

841 To review and adopt Dordon parish council lone workers policy

Proposed: Cllr D Ridley Seconded: Cllr M Wood

842 To review and adopt Dordon parish council Health and Safety policy

Proposed: Cllr D Ridley Seconded: Cllr S Ridley

843 To review and adopt Dordon parish council employment committee terms of reference

Proposed: Cllr S Ridley Seconded: Cllr M Wood

844 To review and adopt Dordon parish council key holder policy

Proposed: Cllr D Ridley Seconded: Cllr D Gorrige

845 To review and adopt Dordon parish council social media policy

Proposed: Cllr J Winter Seconded: Cllr S Ridley

846 Update from NWBC & WCC. NWBC Cllrs Melia, D Ridley and WCC Cllr Harris

Cllr D Ridley – UK SPF (Shared Prosperity Fund) applicants are able to apply for funding. Dordon PC could possibly apply for funding for disabled toilets at the new Dordon hub.

Cllr B Melia - public transport is being made available for people who wish to go to the new swimming facility

847 Finance update

A) To scrutinise account balances and transactions from 10th March 2026 to 20th April 2026. Dedicated report to be circulated. Clerk Main A/C: £1946.42 CIC A/C: £412.01 Project A/C £62.94 Current A/C £558.51

848 Planning Applications and consultations

2026/0197/FUL The Croft, Dunns Lane, Dordon. B78 1RT	Erection of 1 no. self-build 3- bedroom dormer bungalow	Ian Griffin NO OBJECTION
2026/0218/adv Core 42 Business Park, Meridian Drive, Dordon	Four entrance signs on gabion structures and two inner estate directional totem signs	Ian Griffin NO OBJECTION
2026/0255/FUL 107 Kitwood Avenue, Dordon B78 1PF	Change of use from a dwelling house (use class C3) to a children's home (use class c2)	Jacob Baldwin NOTED & APPLYING FOR FURTHER INFO
2026/0267/ADV Core 42 Business Park Meridian Drive, Dordon	Advertisement consent for 2 no. inner estate directional totem signs	Ian Griffin NO OBJECTION

Cllr D Gorringe asked Cllr D Ridley about the old outbuilding on A5 – Cllr D Ridley will pursue

849 Correspondence

DATE	SUBJECT	STATUS
Various	Village Hall ongoing refurbishment	Live – no invoice from Mark Fletcher

19.3.26	Continued FOI request from Mr Glover regarding planning applications. PAP/2025/0380, PAP/2023/0415 and PAP/2022/0350	All relevant documentation submitted. Followed up a week later for confirmation received – no reply so complete
26.03.26	Pat testing and 3 hr emergency light testing	All works completed – replaced 3 emergency lights. Invoice received
23.03.26	Statement of account request for WCC	Nothing outstanding
5.4.26	Dordon Community Store – requesting timers to run the 4 fridges and 1 freezer in the store. Also asking to purchase a storage container to put on grass land at the back of the hall and they would like to lease from Dordon PC	No objection to them purchasing timers. No to storage container and lease of ground
23.4.26	Fire risk assessment to be taken in the hall 22.4.26	Byron to host
Various	Existing network electricity for Freasley common (national grid) & solicitor	Newhall solicitors do not deal with leased properties. Justin Parker MFG solicitors recommended by Baxendale will cost £1500, instructed to proceed
01.04.2026	WALC membership invoice	£968 invoice to be paid
30.3.26	Woodland foraging permit – Freasley common	Apricot cottage have requested if they can forage fallen branches and do they need a permit to forage the fallen wood. Also, who do they report diseased trees to? Yes, to forage, no cutting down branches and any diseased trees to report to parish council.

26.3.26	Moore.uk Agar invite to submit end of year accounts by end of June 2026	David Wright to do internal audit
March 26	Need to source new payroll company due to WALC discontinuing at the end of June	Clerk obtained details for company in Grendon called "one stop" Proposed: Cllr D Ridley Seconded: Cllr D Gorringe

850 Parish Councillor Reports

Cllr J Winter has been given details of office furniture to be purchased. As we are not sure what is needed in the hub, will push back until next month and Cllr Melia will get in touch and advise.

Cllr D Ridley received complaint from homeowner who lives next door to HMO and their shower has been leaking in to her property and caused damage. She couldn't get details for repairs, so asked for assistance. Now repaired.

Nothing from Cllr M Wood, Cllr Gorringe and Cllr S Ridley

851 Date of Next Meeting: Tuesday 19th May 2026 AGM & Full Council
6pm

852 Motion to committee – Exclusion of the Public and Press.

*Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, it is proposed that the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. **Chair.***

- A) Minutes of employment committee meeting on 1st April 2026 – to receive and adopt the minutes of the employment committee meeting held on the 1st April 2026

END