

DORDON PARISH COUNCIL

Minutes of the Zoom Meeting of Dordon Parish Council
held on Wednesday, 16th December 2020 at 6.30pm

Present: P Morson, J Winter, B Garratt, S Ridley, D Ridley, B Melia, D Watts,
C Morson and N Chapman

Also Present: County/Borough Councillor A Wright
R Young – Clerk to the Council

Ref.	Details	Action
183)	<p><u>Declaration of Interest</u></p> <p>➤ P Morson declared an interest in all matters relating to planning.</p>	
184)	<p><u>Borough and County Councillors Report</u></p> <p>a) <u>County Councillor's Report</u></p> <p>➤ Andy Wright mentioned he had spoken to M Newham (WCC Highways) regarding drainage outside the "The Stutt". P Morson commented the drain had collapsed in the past.</p> <p>b) <u>Borough Councillor's Report</u></p> <p>➤ P Morson reported the Tree Preservation Order had been approved at a recent Planning Meeting at NWBC for the Oak Tree on Dordon Common.</p>	
185)	<p><u>Police Matters</u></p> <p>➤ No matters reported.</p>	
186)	<p><u>Hall Report and Updates</u></p> <p>The following items were mentioned:-</p> <p>➤ The Clerk to again request the Plumber to install a tap outside the Hall and attend to the water coming from a pipe in the Gents Toilet.</p> <p>➤ Free Waste Bin supplied by NWBC to be sited at the Hall.</p>	

187)	<p><u>Minutes of the Previous Parish Council Meeting held on the 18th November 2020</u></p> <p>It was proposed, seconded and agreed to approve the Minutes of the Meeting held on the 18th November 2020.</p> <p>Resolved: To approve the Minutes of the Meeting held on the 18th November 2020.</p>	
188)	<p><u>Matters Arising from the Minutes</u></p> <p>a) <u>Dordon Hall Lane</u></p> <p>M Newham had confirmed that at present no decision had been made regarding the 2021/2022 structural programme.</p>	Clerk
	<p>b) <u>Hodgetts Estates</u></p> <p>Lindon Morgan at NWBC had not provided an update as requested.</p>	Clerk
	<p>c) <u>Grit Bin – Coppice Drive</u></p> <p>Evans Ross (NWBC) agreed to discuss the location and siting of the Grit Bin on Coppice Drive just before the Birchwood Avenue/Coppice Drive triangle with colleagues at NWBC.</p>	Clerk
	<p>d) <u>Provision of Bench</u></p> <p>A Wright enquiring regarding funding surplus available.</p>	Clerk
	<p>e) <u>Tree Maintenance</u></p> <p>The Clerk reported he had received a quotation from V Potter to attend to trees in the Parish. This item was referred to Part II.</p>	
	<p>f) <u>Street Light – No. 1, Kitwood Avenue</u></p> <p>J Winter confirmed this street light was not working. (Located on path to playing field – Birchwood Avenue to Kitwood Avenue).</p>	Clerk
	<p>g) <u>Grendon Parish Council - Dordon Hall Lane</u></p> <p>The Clerk confirmed the Chairman of Grendon Parish Council would support the proposal for Dordon Hall Lane be designated a Conservation area.</p>	
189)	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ R Beggs (NWBC) – Escooter Leaflet and Poster. ➤ NWBC Address for Units 6, 7 and 8 Tamworth Logistics Park confirmed. 	

	<ul style="list-style-type: none"> ➤ Katie Jane Brown (WCC) – Temporary Traffic Order for Piccadilly Way, Kingsbury. ➤ Evan Ross (NWBC) – FA Guidance. ➤ Came and Co. – Confirmation Parish Insurance Policy renewed. ➤ NWBC - Planning and Development Board – 7th December 2020. ➤ NWBC – Full Council Meeting – 2nd December 2020. ➤ Savills – Joseph Crampton – Neighbourhood Plan. ➤ Barton Willmore – Neighbourhood Plan. 	
190)	<p><u>Planning</u></p> <p>a) <u>Planning Applications Received</u></p> <p>i) PAP/2020/0550 18 Hall End Cottages, Watling Street, Dordon Erection of one detached bungalow. (Notification of Amended Plans – Reduction from two bungalows due to Highway concern).</p> <p>ii) PAP/2020/0597 Holly View, Church Road, Dordon Erection of single storey extension.</p> <p>b) <u>Planning Decisions</u></p> <p>i) PAP/2020/0224 M42 Motorway Services Area, Green Lane, Dordon Formation of three areas of additional HGV Parking <i>Permission Granted</i></p> <p>ii) PAP/2020/0112 Telecommunications Mast (T Mobile), Watling Street, Dordon Remove 1 No. existing 15m high monopole tower and install 25m high monopole tower with 12 No. Antennas and 4 No. 600mm transmission dishes, install 5 No. cabinets and associated works with existing compound. <i>Permission Granted</i></p> <p>c) <u>Other Planning Matters</u></p> <p>i) NWBC – Jeff Brown-Orange Dordon Reservoir, Whitehouse Road, Dordon Permitted Development Rights</p>	

191)	<p><u>Website including “History Section for Website”</u></p> <p><u>Website</u></p> <p>B Garratt to assist with Parish History and Conservation Area information to be included on the Parish Website.</p>																																																																			
192)	<p><u>Financial Matters</u></p> <p>a) <u>Cheque Payments</u></p> <table border="1" data-bbox="217 595 1334 1099"> <thead> <tr> <th>Date</th> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>Payment Authorised</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>16/12/20</td> <td>S.O</td> <td>A Reynolds</td> <td>Cleaner</td> <td>Parish Council</td> <td>106.73</td> </tr> <tr> <td>16/12/20</td> <td>S.O.</td> <td>D Sullivan</td> <td>Caretaker</td> <td>Parish Council</td> <td>520.00</td> </tr> <tr> <td>16/12/20</td> <td>S.O.</td> <td>R Young</td> <td>Clerk</td> <td>Parish Council</td> <td>338.97</td> </tr> <tr> <td>16/12/20</td> <td>104676</td> <td>Allcooper Ltd</td> <td>Alarm Maintenance</td> <td>Parish Council</td> <td>349.91</td> </tr> <tr> <td>16/12/20</td> <td>104677</td> <td>HMRC</td> <td>PAYE</td> <td>Parish Council</td> <td>84.75</td> </tr> <tr> <td>16/12/20</td> <td>104678</td> <td>Citron</td> <td>Toilet Units</td> <td>Parish Council</td> <td>99.83</td> </tr> <tr> <td>16/12/20</td> <td>104679</td> <td>ESPO</td> <td>Cleaning Materials Covid Materials</td> <td>Parish Council</td> <td>409.77</td> </tr> <tr> <td>16/12/20</td> <td>104680</td> <td>PKF</td> <td>Auditors</td> <td>Parish Council</td> <td>360.00</td> </tr> <tr> <td>16/12/20</td> <td>104681</td> <td>WALC</td> <td>VAT on Subscription</td> <td>Parish Council</td> <td>120.60</td> </tr> <tr> <td colspan="5">TOTAL</td> <td>£2,390.56</td> </tr> </tbody> </table> <p>It was proposed (J Winter), seconded (B Garratt) and agreed to issue the above payments.</p> <p>Resolved: To issue the above payments.</p> <p>b) <u>Precept 2021/2022</u></p> <p>It was agreed a separate meeting should be arranged to agree the Precept for 2021/2022 when quotes for roof repairs and tree maintenance will be considered.</p> <p>c) <u>Annual Return 2019/2020</u></p> <p>The Clerk reported the Annual Return for 2019-2020 had been agreed by the Auditors, PKF Littlejohn LLP.</p>	Date	Cheque No	Payee	Details	Payment Authorised	Amount £	16/12/20	S.O	A Reynolds	Cleaner	Parish Council	106.73	16/12/20	S.O.	D Sullivan	Caretaker	Parish Council	520.00	16/12/20	S.O.	R Young	Clerk	Parish Council	338.97	16/12/20	104676	Allcooper Ltd	Alarm Maintenance	Parish Council	349.91	16/12/20	104677	HMRC	PAYE	Parish Council	84.75	16/12/20	104678	Citron	Toilet Units	Parish Council	99.83	16/12/20	104679	ESPO	Cleaning Materials Covid Materials	Parish Council	409.77	16/12/20	104680	PKF	Auditors	Parish Council	360.00	16/12/20	104681	WALC	VAT on Subscription	Parish Council	120.60	TOTAL					£2,390.56	
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193)	<p><u>Any Other Business</u></p> <p>a) <u>Parking on Pavement Outside Dordon Club Building</u></p> <p>➤ The Clerk to write to the owners of the Dordon Club building regarding the parking on the pavement mentioning that it was chained off to allow Emergency Vehicles/Crew access. The Clerk to notify local PCSO.</p>																																																																			

	<p>b) <u>Brown's Lane Gullies</u></p> <p>➤ The Clerk to enquire with Richard Dodds at NWBC regarding the Road Sweeper cleaning the gullies on Browns Lane.</p> <p>c) <u>Dog Waste Bins</u></p> <p>➤ Dog Bin on alleyway off Browns Lane. Clerk to check with NWBC that the Dog Bins at this location are being emptied.</p> <p>➤ Birchwood School area – Need for Dog Waste Bin – P Morson to review.</p>	
194)	<p><u>Date of Next Meeting</u></p> <p>Wednesday, 20th January 2021.</p>	

The meeting closed at 7.55pm

P Morson
Chairman