



MINUTES ANNUAL GENERAL MEETING

Tuesday 20TH May 2025
Dordon Village Hall, Browns Lane

Present: Cllr Mr B. Melia (Chair), Cllr Mr S. Ridley, Cllr J Winter, Cllr A M Jones, Cllr D Gorringe,

Locum Clerk: Mrs H Albrighton

Meeting opened: 6.35pm

1/2025 Election of Chairman – The Clerk called for nominations to the role of Chair of Dordon Parish Council for the year 2025 – 2026. Only one nomination was received.

Motion: that Cllr Byron Melia be elected as chair of the parish council for the year 2025 to 2026.

Proposed: Cllr J Winter
Seconded: Cllr S Ridley.
Resolution: Agreed

2/2025 **Apologies.** Cllr Davina Ridley (Planning Meeting) Cllr K Guild & Cllr D Watts

3/2025 **Declarations of interest.**
No interests were declared.

4/2025 **Public Participation**
No members of the public were in attendance and no questions were received

5/2025. Minutes of the 2024 Annual General Meeting were received and adopted.

Proposed: Cllr J Winter
Seconded: Cllr S Ridley

Resolution: All agreed

6/2025 To receive the Chairmans declaration of Acceptance of Office.

Cllr Melia read and signed the Acceptance of Office.

7/2025 Election of Vice-Chairperson

Cllr Melia called for nominations to the role of Vice Chair of Dordon Parish Council for the year 2025-2026. Only one nomination was received.

Motion: That Cllr John Winter be elected as vice chair of the parish council for the year 2025 to 2026.

Proposed: Cllr B Melia
Seconded: Cllr S Ridley

Resolution: Agreed

8/2025 To receive the Vice-Chairmans Declaration of Acceptance of office.

Cllr J Winter read and signed the Acceptance of Office.

9/2025 To review and readopt the Parish Council Standing Orders and Councillors code of Conduct.

Proposed: Cllr A.M Jones
Seconded: Cllr J Winter

Resolution: All agreed

10/2025 To agree dates and venue for council meetings for the year 2025 – 2026

- a) To agree the date of the Annual Parish meeting.
- b) To agree the dates of full parish council meetings.

11/2025 To appoint Committee Members and review the remit and delegation of functions to committees and to the Clerk to the Parish council.

- a) To appoint staff committee members: Cllr B Melia, Cllr J Winter, Cllr D Ridley, Cllr A M Jones
- b) To appoint social media & website committee members: Cllr B Melia, Cllr D Ridley, Cllr K Guild

Proposed: Cllr D Gorringe

Seconded: Cllr J Winter

12/2025 To appoint representative to sit on outside bodies.

- a) Norther Area Committee of Parish Councils: Cllr S Ridley & Cllr J Winter
- b) Dordon Open Spaces CIC: Cllr B Melia & Cllr S Ridley
- c) Dordon & Polesworth doctors patients participation group: Cllr j Winter

13/2025 To agree Bank signatories:

Agreed to remain as Cllr B Melia, Cllr D Ridley, Cllr S Ridley & Cllr J Winter.

Meeting Ends 6.51pm

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting