

DORDON PARISH COUNCIL

Minutes of the Zoom Meeting of Dordon Parish Council held
on Wednesday, 17th February 2021 at 6.30pm

Present: P Morson, J Winter, B Garratt, D Ridley, B Melia, S Ridley, D Watts and
C Morson

Also Present: R Young – Clerk to the Council

Ref.	Details	Action
209)	<p><u>Apologies</u></p> <p>Apologies for absence were received from Parish Councillor N Chapman, County Councillor A Wright and PCSO S.Fretter.</p>	
210)	<p><u>Declaration of Interest</u></p> <ul style="list-style-type: none">○ P Morson declared an interest in all matters relating to planning.	
211)	<p><u>Borough and County Councillors Report</u></p> <p>a) <u>County Councillor's Report</u></p> <ul style="list-style-type: none">○ No matters reported. <p>b) <u>Borough Councillor's Report</u></p> <ul style="list-style-type: none">○ No matters reported.	
212)	<p><u>Police Matters</u></p> <ul style="list-style-type: none">○ PCSO S. Fretter was unable to change her shift.	

213)	<p><u>Hall Report and Update</u></p> <p>a) <u>Outside Tap</u></p> <p>○ The Clerk confirmed the outside tap had been installed.</p> <p>b) <u>Tree Maintenance</u></p> <p>○ The Clerk reported that Vince Potter would be carrying out tree maintenance at the Village Hall on Monday, 22nd February 2021.</p>	
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214)	<p><u>Minutes of the Previous Parish Council Meeting held on the 20th January 2021</u></p> <p>It was proposed (B Melia), seconded (B Garratt) and agreed to approve the Minutes of the Meeting held on the 20th January 2021.</p> <p>Resolved: To approve the Minutes of the Meeting held on the 20th January 2021.</p>	
215)	<p><u>Matters Arising from the Minutes</u></p> <p>a) <u>Dordon Hall Lane</u></p> <p>The Clerk reported that M Newham (WCC Highways) had confirmed repairs to potholes were to be undertaken. S Ridley commented the potholes had been marked for repair but recent snow had removed the markings.</p>	
	<p>b) <u>Hodgetts Estates</u></p> <p>Email dated 16th February 2021 from Lindon Morgan (NWBC) stating a PCN would be issued. The Clerk confirmed he had written to Steve Maxey (NWBC) for assistance due to the lack of progress.</p>	
	<p>c) <u>Provision of Bench</u></p> <p>P Morson and J Chambers may be able to provide funding for a Memorial Bench but need costing and proposed location details.</p>	

	<p>d) <u>Street Light – No. 7, Browns Lane</u></p> <p>(Highways) this street light needs attention.</p> <p style="text-align: right;">The Clerk to notify WCC</p>	Clerk
216)	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ○ NWBC – Democratic Services – 24th February 2021. ○ NWBC – Planning and Development – 16th February 2021. ○ WCC – Whitehouse Road, Dordon – Road Closure between 22nd and the 24th February 2021. ○ NWBC – Rural Crime Team Newsletter. 	
217)	<p><u>Planning</u></p> <p>a) <u>Planning Applications Received</u></p> <p>i) PAP/2021/0058 Land South West of M42 Roundabout, Watling Street, Dordon Display of 2 No. Illuminated Logos on Building, 1 No. NonIlluminated Logo above reception doors, 2 No. Flag Poles and 1 No. Directional Totem Sign.</p>	
	<p>ii) PAP/2021/0060 8 New Street, Dordon Single storey rear extension <u>B Melia declared an interest and did not participate regarding this application.</u></p> <p>iii) PAP/2020/0287 Lees Cottage, Dordon Hall Lane, Dordon Retrospective Demolition of Barn and Reconstruction of Single Storey Dwelling and Garage. <u>S Ridley and D Ridley declared an interest as they are neighbours to this property.</u> <u>B Garratt commented there was a need to monitor this development.</u></p>	

218)	<p><u>Website including “History Section for Website”</u></p> <p>○ P Morson complimented B Garratt for the History section on the Website. B Garratt commented that wished to build an informative Website.</p>																																																	
219)	<p><u>Financial Matters</u></p> <p>a) <u>Cheque Payments</u></p> <table border="1" data-bbox="217 584 1337 1048"> <thead> <tr> <th>Date</th> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>Payment Authorised</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>17/02/20</td> <td>S.O.</td> <td>A Reynolds</td> <td>Cleaner</td> <td>Parish Council</td> <td>106.73</td> </tr> <tr> <td>17/02/20</td> <td>S.O.</td> <td>D Sullivan</td> <td>Caretaker</td> <td>Parish Council</td> <td>520.00</td> </tr> <tr> <td>17/02/20</td> <td>S.O.</td> <td>R Young</td> <td>Clerk</td> <td>Parish Council</td> <td>338.97</td> </tr> <tr> <td>17/02/20</td> <td>104688</td> <td>Citron</td> <td>Toilet Units</td> <td>Parish Council</td> <td>99.83</td> </tr> <tr> <td>17/02/20</td> <td>104689</td> <td>HMRC</td> <td>PAYE</td> <td>Parish Council</td> <td>84.75</td> </tr> <tr> <td>17/02/20</td> <td>104690</td> <td>St Leonard’s Church</td> <td>Donation – War Memorial</td> <td>Parish Council</td> <td>500.00</td> </tr> <tr> <td colspan="5">TOTAL</td> <td>£1,650.28</td> </tr> </tbody> </table> <p>It was proposed, seconded and agreed to issue the above payments.</p> <p>Resolved: To issue the above payments.</p> <p>b) <u>Receipts</u></p> <p style="text-align: right;">Grants Received: £7,573.21 Village Hall Receipts: <u>£ 227.00</u> Total Receipts: £7,800.21</p>	Date	Cheque No	Payee	Details	Payment Authorised	Amount £	17/02/20	S.O.	A Reynolds	Cleaner	Parish Council	106.73	17/02/20	S.O.	D Sullivan	Caretaker	Parish Council	520.00	17/02/20	S.O.	R Young	Clerk	Parish Council	338.97	17/02/20	104688	Citron	Toilet Units	Parish Council	99.83	17/02/20	104689	HMRC	PAYE	Parish Council	84.75	17/02/20	104690	St Leonard’s Church	Donation – War Memorial	Parish Council	500.00	TOTAL					£1,650.28	
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	<p>a) <u>Zoom Meetings</u></p> <ul style="list-style-type: none"> ○ Linking of Zoom Meetings to Facebook and Social Media deferred until next month. <p>b) <u>Oak Tree – Common Lane</u></p> <ul style="list-style-type: none"> ○ B Garratt gave details of a Parishioner who wanted a Preservation Order issued for an Oak Tree on Common Lane. Had been told the tree in question did not to comply with the criteria. S Ridley and D Ridley to advise. <p>c) <u>Bin – Alleyway into Shortwoods</u></p> <ul style="list-style-type: none"> ○ B Melia reported this bin needed a lid. Clerk to notify NWBC. <p>d) <u>Rubbish including a Fridge on Dordon Hall Lane</u></p> <ul style="list-style-type: none"> ○ The Clerk to notify NWBC. 	<p>Clerk</p> <p>Clerk</p>
221)	<p><u>Meeting Date Change</u></p> <ul style="list-style-type: none"> ○ B Melia requested that the Parish Council Meeting date is changed from the third Wednesday of the month to the first. To be included on the Agenda. 	

222)	<p><u>Parish Council Grants</u></p> <ul style="list-style-type: none"> ○ B Melia commented £2,000 provisionally agreed for Parish Grants. ○ It was proposed (P Morson), seconded (B Garratt) and agreed £500.00 to be donated to the St Leonard's Church to meet costs to maintain the War Memorial and War Graves. <p style="text-align: center;">Resolved: To donate £500.00 towards maintenance costs for the War Memorial and War Graves.</p> <ul style="list-style-type: none"> ○ It was agreed a criteria was needed for Parish Grants. B Garratt commented that it could be included on the Website that grants may be available. An approval procedure would be needed. B Melia agreed to present an application form for review for the next Parish Council Meeting. ○ It was proposed (B Garratt), seconded (B Melia) that a Parish Grant Provision of £2,000 be allocated for distribution. <p style="text-align: center;">Resolved: To allocate £2,000 for Parish Grants.</p>	
223)	<p><u>Community Store</u></p> <ul style="list-style-type: none"> ○ B Melia said the operation of the Community Store was due for a six monthly review. 	
	<p>P Morson commented was a review necessary as they are paying customers. B.Melia requested more information regarding the Community Store. The Clerk was requested to obtain the following:-</p> <ul style="list-style-type: none"> • Hours in attendance at Hall. • Area of Hall being used. • Payments received. 	
224)	<p><u>Parish Finances</u></p> <ul style="list-style-type: none"> ○ Deferred until next meeting. 	
225)	<p><u>Date of Next Parish Council Meeting</u></p> <ul style="list-style-type: none"> ○ Wednesday, 17th March 2021. 	

The meeting closed at 7.48pm

P Morson
Chairman