

## DORDON PARISH COUNCIL

Minutes of a Meeting of Dordon Parish Council  
held on Wednesday, 20<sup>th</sup> November 2019 at 6.30pm  
in the Meeting Room at Dordon Village Hall

Present: P Morson, B Garratt, C Morson, D Watts, S Ridley, B Melia and J Winter

Also Present: R Young, Clerk to the Council

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Ref.	Details	Action
44)	<p><b><u>Apologies</u></b></p> <p>Apologies for absence were received from N Chapman and A Wright.</p>	
45)	<p><b><u>Declaration of Interest and Prejudicial Interest</u></b></p> <p>P Morson declared an interest in all matters relating to planning.</p>	
46)	<p><b><u>Borough and County Councillors Report</u></b></p> <p>a) <b><u>Borough Councillor's Report</u></b></p> <ul style="list-style-type: none"><li>➤ No matters reported.</li><li>➤ J Winter enquired regarding the Allotments on the South side of the A5. D Ridley commented she had heard they were to be moved to the North side of the A5. The Clerk to enquire with NWBC.</li></ul> <p>b) <b><u>County Councillor's Report</u></b></p> <ul style="list-style-type: none"><li>➤ No matters reported.</li></ul>	
47)	<p><b><u>Police Matters</u></b></p> <p>D Watts mentioned the following:-</p> <ul style="list-style-type: none"><li>➤ Meeting in Village Hall tomorrow at 5.30pm to discuss Kitwood Avenue problems. Police to attend.</li><li>➤ D Watts also mentioned need to encourage Neighbourhood Watch. Meeting to be arranged for January 2020.</li></ul>	
48)	<p><b><u>Hall Report and Updates</u></b></p> <p>The Clerk reported the Hall had been booked for the following:-</p> <ul style="list-style-type: none"><li>➤ Election.</li></ul>	

	<ul style="list-style-type: none"> <li>➤ Boxercise.</li> <li>➤ The Clerk referred quotations obtained to Part II of the Meeting.</li> </ul>	
49)	<p><b><u>Minutes of Previous Parish Council Meeting held on the 16<sup>th</sup> October 2019</u></b></p> <p>It was proposed (J Winter), seconded (B Garratt) and agreed to accept and approve the Minutes of the Meeting held on the 16<sup>th</sup> October 2019, subject to the following amendments:-</p> <ul style="list-style-type: none"> <li>➤ 37 – Include Appendix: “Correspondence relating to Parish Surgeries attached”.</li> <li>➤ 38e) – First paragraph – Include “This matter was resolved.</li> </ul> <p><b>Resolved: To approve the Minutes of the Meeting held on the 16<sup>th</sup> October 2019, subject to the two inclusions.</b></p>	
50)	<p><b><u>Matters Arising from those Minutes</u></b></p> <p>a) <b><u>Waste Bin at the top of the Stumps – Top Missing</u></b></p> <ul style="list-style-type: none"> <li>➤ This matter was ongoing.</li> </ul> <p>b) <b><u>Remembrance Day</u></b></p> <p>B Garratt and D Ridley attended the Service in the Memorial Hall, Hospital Street, Tamworth on the 11<sup>th</sup> November 2019 – Every Parish Council was represented.</p> <p>c) <b><u>Christmas Angel</u></b></p> <p>B Garratt reported the Christmas Angel was now on display.</p> <p>d) <b><u>HSBC Signatories</u></b></p> <p>S Ridley and D Ridley confirmed they will visit HSBC Tamworth Branch.</p> <p>e) <b><u>Play Equipment</u></b></p> <p>The Clerk reported that NWBC had obtained the replacement parts needed.</p> <p>f) <b><u>Parish Hall Keys</u></b></p> <p>The Clerk confirmed he will obtain six additional keys for the Parish Hall plus notification to the Alarm company.</p> <p>g) <b><u>Parish Clerk Training</u></b></p> <p>The Clerk to enquire regarding cost and date for a “Refresher</p>	<p>Clerk J Chambers</p> <p>S Ridley D Ridley</p> <p>Clerk</p> <p>Clerk</p>

	<p>Course" for Parish Clerks.</p> <p><b>h) <u>Grit Bins</u></b></p> <p>It was proposed, seconded and agreed a yellow grit bin should be purchased for Coppice Drive.</p> <p><b>Resolved: To purchase a Grit Bin for Coppice Drive.</b></p> <p><b>i) <u>Doctor's Car Park</u></b></p> <p>The Clerk to forward a thank you letter to Mark Fletcher for cutting back trees and bushes.</p>	<p>Clerk</p> <p>Clerk</p>
<b>51)</b>	<p><b><u>Correspondence</u></b></p> <ul style="list-style-type: none"> <li>➤ Evan Ross (NWBC) – Kitchen Registration Forum.</li> <li>➤ NWBC – Parliamentary Election 12<sup>th</sup> December 2019.</li> <li>➤ Robert Beggs (NWBC) – Flooding.</li> <li>➤ NWBC – Executive Board Meeting – 25<sup>th</sup> November 2019.</li> <li>➤ NWBC – License Notification Letter – Dordon Ambulance Station.</li> <li>➤ TDCS – Christmas Social – Saturday, 23<sup>rd</sup> November 2019.</li> <li>➤ NWBC – Safer Communities Sub-Committee – 18<sup>th</sup> November 2019.</li> <li>➤ HS2 Community Engagement – Engagement Progress Report.</li> </ul>	<p>Clerk</p>
<b>52)</b>	<p><b><u>Planning Applications and Decisions</u></b></p> <p><b>a) <u>Planning Applications</u></b></p> <p>i) PAP/2019/0627 St Modwen Developments Limited Land South East of M42, Junction 10, Trinity Road, Dordon Display of 32 external and freestanding signs.</p> <p>Enquire regarding need for 32 signs and what plans for landscaping.</p> <p>ii) PAP/2019/0624 Land South East of M42, Junction 10, Trinity Road, Dordon Creation of exercise trail with exercise equipment, landscaping and associated works.</p> <p>The Clerk to enquire if the Public can use equipment.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>iii) PAP/2019/0570 5 Roman Way, Dordon Erection of two storey side extension. Objections: Overdevelopment of site. Not in keeping with street scene. Over intensification of building</p> <p><b>b) <u>Planning Decisions</u></b></p> <p>i) PAP/2019/0521 Lees Cottage, Dordon Hall Lane, Dordon Erection of Log Store/Garage <b>Approved</b></p>	Clerk																																								
53)	<p><b><u>Financial Matters</u></b></p> <p><b>a) <u>Accounts for Payment</u></b></p> <table data-bbox="335 840 1085 1265"> <thead> <tr> <th>Details</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>Newhall Solicitors</td> <td>600.00</td> </tr> <tr> <td>HMRC (PAYE)</td> <td>84.75</td> </tr> <tr> <td>M Healey</td> <td>105.00</td> </tr> <tr> <td>G Jones</td> <td>25.00</td> </tr> <tr> <td>NWBC (Waste Bin)</td> <td>82.43</td> </tr> <tr> <td>NWBC (Election Costs)</td> <td>2,820.71</td> </tr> <tr> <td>Came and Co (Insurance)</td> <td>2,237.52</td> </tr> <tr> <td>B Garratt (Angel + Ink)</td> <td><u>45.48</u></td> </tr> <tr> <td><b>Total:</b></td> <td><b>£6,000.89</b></td> </tr> </tbody> </table> <p><b>Resolved: To approve the above payments.</b></p> <p><b>b) <u>Receipts</u></b></p> <table data-bbox="335 1456 1085 1870"> <thead> <tr> <th>Details</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>Slimming World</td> <td>430.00</td> </tr> <tr> <td>Tai Chi</td> <td>40.00</td> </tr> <tr> <td>Choir</td> <td>100.00</td> </tr> <tr> <td>Boxercise</td> <td>100.00</td> </tr> <tr> <td>Bingo Receipts</td> <td>70.00</td> </tr> <tr> <td>Birthday Party</td> <td>38.00</td> </tr> <tr> <td>Art Class</td> <td>200.00</td> </tr> <tr> <td>NWBC (Wheellie Gang)</td> <td><u>270.00</u></td> </tr> <tr> <td><b>Total:</b></td> <td><b>£1,248.00</b></td> </tr> </tbody> </table>	Details	Amount (£)	Newhall Solicitors	600.00	HMRC (PAYE)	84.75	M Healey	105.00	G Jones	25.00	NWBC (Waste Bin)	82.43	NWBC (Election Costs)	2,820.71	Came and Co (Insurance)	2,237.52	B Garratt (Angel + Ink)	<u>45.48</u>	<b>Total:</b>	<b>£6,000.89</b>	Details	Amount (£)	Slimming World	430.00	Tai Chi	40.00	Choir	100.00	Boxercise	100.00	Bingo Receipts	70.00	Birthday Party	38.00	Art Class	200.00	NWBC (Wheellie Gang)	<u>270.00</u>	<b>Total:</b>	<b>£1,248.00</b>	
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	<p>c) <b><u>Precept 2020/2021</u></b></p> <p>The Clerk mentioned need to agree Precept Requirement from NWBC in January 2020 and consider funding opportunities.</p>	
54)	<p><b><u>Any Other Business</u></b></p> <p>a) <b><u>Parish Heritage</u></b></p> <p>B Garratt mentioned the following:-</p> <ul style="list-style-type: none"> <li>➤ Heritage Trail Update.</li> <li>➤ Information available in Library.</li> <li>➤ Local Buildings are important and need to include on Community Website.</li> <li>➤ Gave details of hand-made bricks made in Dordon.</li> </ul> <p>b) <b><u>Website</u></b></p> <ul style="list-style-type: none"> <li>➤ It was proposed (D Watts), seconded (B Melia) and agreed the old Website should be cancelled and closed.</li> </ul> <p><b>Resolved: The old Website is closed and cancelled.</b></p> <ul style="list-style-type: none"> <li>➤ Meeting to be arranged for January 2020 either weekend or evening for Byron Melia to discuss with Crockett Cresswell the new Website.</li> </ul> <p>c) <b><u>Hall Bookings</u></b></p> <ul style="list-style-type: none"> <li>➤ The Clerk gave details of the present arrangements for Hall Bookings which involve D Sullivan and the Clerk. Confirmed that a good team effort was maintained to give a good service to prospective Hall Users.</li> </ul> <p>d) <b><u>Parish Council Employment</u></b></p> <p>D Watts commented the following need to be considered:-</p> <ul style="list-style-type: none"> <li>➤ Grievance and Disciplinary Procedure.</li> <li>➤ Training of staff.</li> <li>➤ Annual appraisal.</li> <li>➤ Employee Needs.</li> <li>➤ Salaries.</li> <li>➤ Strengths and Weaknesses.</li> </ul> <p>It was proposed (S Ridley), seconded (D Watts) and agreed an Employee Committee should be formed consisting of P Morson, B Melia and D Watts.</p>	Clerk

	<p><b>Resolved: To form an Employee Committee.</b></p> <p>e) J Winter reported the footpath from Browns Lane to the A5 was breaking up. The Clerk to report to WCC Highways. Clerk</p> <p>f) Dunns Lane – Last house on right – Massive pothole. The Clerk to report to WCC Highways. Clerk</p> <p>g) D Watts commented a HSE Form would assist in the review of Parish Hall.</p> <p>h) S Ridley reported that the Church Commissioners had reported back that there was no Japanese Knotweed on Church Land.</p> <p>i) Byron Melia – Whitehouse Road and Long Street asked if it would be possible to introduce a Weight Limit.</p> <p>j) <b><u>Village Hall - Defibrillator</u></b></p> <p>➤ The Clerk to enquire with Andy Wright regarding funding. Clerk</p> <p>k) <b><u>Dordon Library</u></b></p> <p>➤ B Garratt reported that the Library was under financial pressure. P Morson said should refer to A Wright.</p> <p>l) C Morson reported the wallpaper was coming away from walls at various locations in the Parish Hall. The Clerk to obtain three quotes for Painting/Wallpaper replacement in the Parish Hall. Clerk</p>	
55)	<p><b><u>Date of Next Meeting</u></b></p> <p>18<sup>th</sup> December 2019.</p>	