

DORDON PARISH COUNCIL

Minutes of the Zoom Meeting of Dordon Parish Council
held on Wednesday, 20th January 2021 at 6.30pm

Present: P Morson, J Winter, B Garratt, D Ridley, B Melia, S. Ridley, D Watts,
C Morson and N Chapman

Also Present: County Councillor A Wright
Borough Councillor J. Chambers
R Young – Clerk to the Council

| Ref. | Details | Action |
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| 196) | <p><u>Declaration of Interest</u></p> <p>➤ P Morson declared an interest in all matters relating to planning.</p> | |
| 197) | <p><u>Borough and County Councillors Report</u></p> <p>a) <u>County Councillor's Report</u></p> <p>➤ Andy Wright commented should any information be needed, please contact.</p> <p>➤ D Watts thanked A Wright for Maps provided.</p> <p>b) <u>Borough Councillor J Chambers Report</u></p> <p>J Chambers mentioned the following:-</p> <p>➤ Local Plan</p> <ul style="list-style-type: none">• Hearings including Infrastructure.• A5 Review – Funding shortfall of £78m.• Outline of details presented to Inspector.• Infrastructure Grades.• Inspector reviewed map of A5 Dordon – Grendon.• 120,000 Houses – Tamworth to Hinckley.• Update regarding Covid activities in the Village. Funding of £1,500 left – need to use by 31st March 2021.• S Ridley enquired regarding funding allocation and combining balances. J Chambers agreed to enquire. | |
| 198) | <p><u>Police Matters</u></p> <p>➤ PCSO Fretter hoping to attend Zoom Meetings in the future.</p> | |

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| 199) | <p><u>Hall Report and Updates</u></p> <p>a) <u>Quotations</u></p> <p>➤ Quotes for Tree Maintenance and Roof Repairs referred to Private and Confidential.</p> <p>b) <u>Village Hall Survey</u></p> <p>➤ D Watts commented need to review the Building Report and priorities work needed at the next Parish Council Meeting. The Work Schedule produced by the Building Surveyor attached as Appendix 1.</p> <p>c) <u>Outside Tap</u></p> <p>➤ The Clerk reported he had again requested the Contractor appointed to install an outside tap.</p> | |
| 200) | <p><u>Minutes of the Previous Parish Council Meeting held on the 16th December 2020</u></p> <p>It was proposed, seconded and agreed to approve the Minutes of the Meeting held on the 16th December 2020, subject to inclusive of Website section – Three days to respond.</p> <p>Resolved: To approve the Minutes of the Meeting held on the 16th December 2020, subject to the one inclusion.</p> | |
| 201) | <p><u>Matters Arising from the Minutes</u></p> <p>a) <u>Dordon Hall Lane</u></p> <p>M Newham of WCC Highways confirmed he would carry out an inspection of the Lane surface with a view to including pothole repairs on the list for carriageway re-surfacing.</p> | |
| | <p>b) <u>Hodgetts Estates</u></p> <p>Email from Lindon Morgan stating he planned to issue a further PCN by the 22nd January 2021.</p> | |
| | <p>c) <u>Grit Bin – Coppice Drive</u></p> <p>Mark Kennell (NWBC) confirmed the Grit Bin would be installed during the next two weeks.</p> | |
| | <p>d) <u>Provision of Bench</u></p> <p>D Watts reported it had transpired that no funding surplus was available.</p> | |

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| | <p>e) <u>Street Light – No. 1, Kitwood Avenue</u></p> <p>This street light had been repaired but was operating on a 24 hour basis. The Clerk to notify the County Council.</p> | Clerk |
| | <p>f) <u>Parking on Pavement Outside Dordon Club Building</u></p> <ul style="list-style-type: none"> ➤ D watts circulated to Councillors and the Clerk a letter of reply received from Richard Freakley. ➤ D Watts commented that R Freakley was willing to work with the Council to alleviate parking problems but did point out his business has been closed for nine months so cannot understand recent issues. ➤ N Chapman said the issue is down to a general misuse of parking. ➤ B Melia commented parking is an issue and do not want to single out one person. ➤ B Garratt said R Freakley had complained about parking abuse. ➤ J Chambers said there was a need to get the Police involved regarding illegal parking. | |
| | <p>g) <u>Brown's Lane Gullies</u></p> <ul style="list-style-type: none"> ➤ Lorna Palmer (NWBC) advised the road sweeper operates on a six week cycle but agreed to arrange for the road sweeper to visit Brown's Lane, Dordon. | |
| | <p>h) <u>Birchwood School Area</u></p> <ul style="list-style-type: none"> ➤ Request for Dog Waste Bin – ongoing. | |
| 202) | <p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ NWBC – Precept Requirement 2021-2022. ➤ NWBC – Community and Environment Board Meeting – 18th January 2021. ➤ NWBC – Planning and Development Board Meeting – 11th January 2021. ➤ NWBC – Andy Watkins – Dordon Common, Dunns Lane – Oak Tree – Tree Preservation Order. ➤ NWBC – Resources Board Meeting – 25th January 2021. ➤ NWBC – Licensing Committee – 26th January 2021. | |

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| | <ul style="list-style-type: none"> ➤ NWBC – Temporary Closure of Spon Lane, Grendon – 3rd February 2021. ➤ Securitas UK – Protect your property from anywhere. | |
| 203) | <p><u>Planning</u></p> <p>a) <u>Planning Applications Received</u></p> <ul style="list-style-type: none"> i) PAP/2020/0686 97 Kitwood Avenue, Dordon Accommodation Annexe Building. ii) MIA/2020/0046 PAP/2019/0184 Core 42 Business Park Core 6 – Meridian Drive, Dordon Non-Material Amendment PAP/2019/0184 for reorientation of Car Park and Service Yard, alterations and associated internal alterations. iii) PAP/2021/0014 Longview, Dunns Lane, Dordon Ground Floor Flat Roof rear extension. iv) PAP/2021/0011 16A, Hall End Cottages, Watling Street, Dordon Proposed Annexe. <p>b) <u>Planning Decisions</u></p> <ul style="list-style-type: none"> i) DOC/2020/0093 PAP/2018/0576 Core 42 Business Park, Meridian Drive, Dordon Approval of details required by Condition No. 19 of Planning Permission PAP/2018/0576 relating to noise assessment. <i>Permission Granted</i> | |
| 204) | <p><u>Website including “History Section for Website”</u></p> <p>a) <u>Parish History</u></p> <ul style="list-style-type: none"> ➤ B Garratt confirmed sections of History included on the Website. Next part is Roman Dordon which should be of interest to Parishioners. ➤ D Watts said B Garratt history details of Dordon are brilliant. <p>b) <u>Additional Articles</u></p> <ul style="list-style-type: none"> ➤ Need to include an article regarding the Food Bank. | |

| 205) | <p><u>Financial Matters</u></p> <p>a) <u>Cheque Payments</u></p> <table border="1" data-bbox="217 371 1337 775"> <thead> <tr> <th>Date</th> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>Payment Authorised</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>20/01/20</td> <td>S.O.</td> <td>A Reynolds</td> <td>Cleaner</td> <td>Parish Council</td> <td>106.73</td> </tr> <tr> <td>20/01/20</td> <td>S.O.</td> <td>D Sullivan</td> <td>Caretaker</td> <td>Parish Council</td> <td>520.00</td> </tr> <tr> <td>20/01/20</td> <td>S.O.</td> <td>R Young</td> <td>Clerk</td> <td>Parish Council</td> <td>338.97</td> </tr> <tr> <td>20/01/20</td> <td>104684</td> <td>HMRC</td> <td>PAYE</td> <td>Parish Council</td> <td>84.75</td> </tr> <tr> <td>20/01/20</td> <td>104685</td> <td>Securitas</td> <td>Alarm Maintenance</td> <td>Parish Council</td> <td>349.91</td> </tr> <tr> <td>20/01/20</td> <td>104686</td> <td>NWBC</td> <td>Waste 2020/2021</td> <td>Parish Council</td> <td>775.98</td> </tr> <tr> <td>20/01/20</td> <td>104683</td> <td>M G Healey</td> <td>Maintenance</td> <td>Parish Council</td> <td>105.00</td> </tr> <tr> <td colspan="5">TOTAL</td> <td>£2,281.34</td> </tr> </tbody> </table> <p>It was proposed, seconded and agreed to issue the above payments.</p> <p>Resolved: To issue the above payments.</p> <p>b) <u>Expenditure</u></p> <p>Monthly Update of Parish Council expenditure to be produced.</p> | Date | Cheque No | Payee | Details | Payment Authorised | Amount £ | 20/01/20 | S.O. | A Reynolds | Cleaner | Parish Council | 106.73 | 20/01/20 | S.O. | D Sullivan | Caretaker | Parish Council | 520.00 | 20/01/20 | S.O. | R Young | Clerk | Parish Council | 338.97 | 20/01/20 | 104684 | HMRC | PAYE | Parish Council | 84.75 | 20/01/20 | 104685 | Securitas | Alarm Maintenance | Parish Council | 349.91 | 20/01/20 | 104686 | NWBC | Waste 2020/2021 | Parish Council | 775.98 | 20/01/20 | 104683 | M G Healey | Maintenance | Parish Council | 105.00 | TOTAL | | | | | £2,281.34 | |
|--------------|--|------------|-------------------|--------------------|------------------|--------------------|----------|----------|------|------------|---------|----------------|--------|----------|------|------------|-----------|----------------|--------|----------|------|---------|-------|----------------|--------|----------|--------|------|------|----------------|-------|----------|--------|-----------|-------------------|----------------|--------|----------|--------|------|-----------------|----------------|--------|----------|--------|------------|-------------|----------------|--------|--------------|--|--|--|--|------------------|--|
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| 20/01/20 | S.O. | A Reynolds | Cleaner | Parish Council | 106.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/01/20 | S.O. | D Sullivan | Caretaker | Parish Council | 520.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/01/20 | S.O. | R Young | Clerk | Parish Council | 338.97 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/01/20 | 104684 | HMRC | PAYE | Parish Council | 84.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 20/01/20 | 104683 | M G Healey | Maintenance | Parish Council | 105.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | | | £2,281.34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 206) | <p><u>Any Other Business</u></p> <p>a) <u>Zoom Meetings</u></p> <p>➤ It was proposed (D Watts), seconded (B Melia) that meetings will be held by Zoom when needed and also linked to Facebook and Social Media</p> <p>Resolved: Agreed to hold Parish Council Meetings by Zoom when needed and linked to Social Media</p> <p>➤ S Ridley said Zoom Meetings could be held alongside “face to face” meetings when the virus issues are over in the future.</p> <p>➤ It was agreed to amend Standing Orders at the next Annual General Meeting to include virtual meetings.</p> <p>b) <u>Dordon Blitz – 4th-5th June 1941</u></p> <p>B Garratt mentioned the following:-</p> <p>➤ Eight lives lost June 1941.</p> <p>➤ P Morson and J Chambers may have funding available for a Memorial Bench to mark anniversary.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <ul style="list-style-type: none"> ➤ N Chapman suggested a bench with an overhead canopy to be located near the Doctors Surgery. ➤ S Ridley – a new road could be named after person who lost their life. ➤ D Watts enquired if anyone would have an objection to the Budget Spreadsheet being included on the Website for Parishioners to see Parish Council expenditure. <p>It was proposed, seconded and agreed the Budget Spreadsheet should be included on the Website.</p> <p style="text-align: center;">Resolved: The Budget Spreadsheet to be included on the Website.</p> <ul style="list-style-type: none"> ➤ J Winter commented Holly’s Wood should be protected. | |
| 207) | <p><u>Date of Next Meeting</u></p> <p>Wednesday, 17th February 2021.</p> | |

The meeting closed at 8.20pm

P Morson
Chairman