

DORDON PARISH COUNCIL

Minutes of the Zoom Meeting of Dordon Parish Council
held on Wednesday, 18th November 2020 at 6.30pm

Present: P Morson, B Garratt, J Winter, B Melia, D Watts, S Ridley, D Ridley and
C Morson

Also Present: R Young – Clerk to the Council

Ref.	Details	Action
169)	<u>Apologies</u> Apologies for absence were received from A Wright and N Chapman.	
170)	<u>Declaration of Interest</u> ➤ P Morson declared an interest in all matters relating to planning.	
171)	<u>Borough and County Councillors Report</u> a) <u>County Councillor's Report</u> ➤ No matters reported. b) <u>Borough Councillor's Report</u> i) <u>P Morson</u> P Morson reported he had not attended any meeting.	
172)	<u>Police Matters</u> ➤ No matters reported.	
173)	<u>Hall Report and Updates</u> The following items were mentioned:- ➤ The Clerk to contact plumber regarding installation of outside tap at Hall. ➤ Water coming out of Gents urinal – Plumber notified. ➤ NWBC provided second waste bin free of charge for out of date food.	Clerk

174)	<p><u>Minutes of the Previous Parish Council Meeting held on the 21st October 2020</u></p> <p>It was proposed, seconded and agreed to approve the Minutes of the Meeting held on the 21st October 2020.</p> <p>Resolved: To approve the Minutes of the Meeting held on the 21st October 2020.</p>	
175)	<p><u>Matters Arising from the Minutes</u></p> <p>a) <u>Dordon Hall Lane</u></p> <p>➤ The Clerk reported there were no developments regarding further work by WCC Highways on Dordon Hall Lane.</p>	
	<p>b) <u>Hodgetts Estates</u></p> <p>Lindon Morgan at NWBC had confirmed the following:-</p> <p>“I have a small pile of cases all requiring enforcement action within 14 days, including Hodgetts Estates” – email dated 17th November 2020.</p>	
	<p>c) <u>Grit Bin – Coppice Drive</u></p> <p>➤ New site on triangle of land off Birchwood Avenue. Evan Ross at NWBC agreed to progress this matter with Grounds Maintenance Manager and Assistant Chief Executive.</p>	
	<p>d) <u>Oak Tree – Dordon Common</u></p> <p>Application for Tree Preservation Order to be presented to Board on the 7th December 2020 for approval.</p>	
	<p>e) <u>Website</u></p> <p>➤ D Watts confirmed the Minutes were now on the Website.</p> <p>➤ Councillors details to be updated.</p> <p>➤ D Watts and B Garratt outlined the option to include local history plus a look back section to highlight Before and After.</p> <p>➤ Reviewed Picture Graphics and inclusion of Planning Application details.</p> <p>➤ Latest News and Meeting Dates to be displayed.</p> <p>➤ Regarding an article in the “look back” section that had disappeared from the Parish Council website page was raised by the Chairman, P. Morson. C Morson explained why this article showed the significant changes to Dordon by the Parish Council in 1994. It was agreed that B Garratt will update this section to record Dordon’s past.</p>	

	<p>f) <u>Provision of Bench</u></p> <p>A Wright considering options to fund a Bench. Amount of funding returned and may be available.</p>	
	<p>g) <u>Cooperative Store – Dordon</u></p> <p>The Clerk approached the Cooperative Management regarding the following:-</p> <ul style="list-style-type: none"> ➤ Provision of Christmas Tree – Did not wish to participate this year. ➤ Area Manager offered to assist Parish in alternative way if possible. ➤ Litter outside Dordon Store – Local Manager said litter cleared every morning. 	
	<p>h) <u>Tree Maintenance</u></p> <p>Contractor to review trees around Village Hall and at Freasley. To undertake review on the 24th November 2020.</p>	
	<p>i) <u>Street Light – No. 1, Kitwood Avenue</u></p> <p>Located on path to Playing Field – Birchwood Avenue to Kitwood Avenue. The Clerk to report not working.</p>	Clerk
	<p>j) <u>Business Grant</u></p> <p>The Clerk checked with NWBC who stated the Grant was available to assist with operating costs with no restriction.</p>	
	<p>k) <u>Dordon Hall – Village Shop</u></p> <ul style="list-style-type: none"> ➤ Councillors reviewed options whereby the Cooperative Society could assist the Shop. ➤ Various options considered. The Clerk to request the Cooperative Society to contact the Shop if appropriate. ➤ B Garratt suggested there could be a linking between the Cooperative Store and the library. 	
176)	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ NWBC – Resources Board Meeting – 9th November 2020. ➤ NWBC – Planning and Development – 2nd November 2020. ➤ NWBC – Licensing Act 2003 – Review of the Council’s Licensing Policy. ➤ Came and Co. – Parish Council Insurance. 	

177) **Planning**

a) **Planning Applications Received**

- i) PAP/2019/0570
5 Roman Way, Dordon
Erection of two storey side extension.
P Morson to request application is referred to Committee.
- ii) PAP/2020/0550
18 Hall End Cottages, Watling Street, Dordon
Erection of two Detached Bungalows.
The Clerk to obtain plans.

b) **Planning Decisions**

- i) PAP/2020/0245 (PAP/2019/0462)
Land to Rear of 50 New Street, Dordon
Erection of Dormer Bungalow
Application Refused

c) **Other Planning Matters**

- i) Conservation Area – Dordon Hall Lane

Fiona Wallace at NWBC replied as follows:-

I am looking to hear from my Forward Planning colleagues on the potential for a Conservation Area at Dordon Hall Lane. Please appreciate that with the site at H7, then though the Conservation Area is not within that allocated site's boundary; there would be wider "setting" issues when considering a Conservation Area. At present it is the H7 design guidance that I am currently working on and this might feed into a Conservation Strategy at a later time, depending on how the site at H7 would be delivered.

As far as the Local List is concerned, then I am looking to include all of the assets the Parish members have kindly nominated to be included on the list; there are indeed a wealth of assets in the Dordon area. We are hoping to work collaboratively with Warwickshire County Council on the Local List and I should be able to update you further on that matter in due course. In the meantime, I will indeed retain and record these on our draft list and will also forward all of the nominations to the Historic Environment Record at Warwickshire County Council in order that they are recorded on those records for research purposes and when informing planning applications.

Should you wish to discuss this further, then I can arrange to call you at a suitable time as I have been on site visits and dealing with HS2 matters related to our historic sites in the Borough.

B Garratt commented that there may be a reluctance to make Dordon Hall Lane a Conservation Area due to H7. Lower section of Dordon Hall Lane in Gredon Parish, could we request Gredon to support a Conservation Area.

It was proposed, seconded and agreed a letter should be sent to the Chairman of Gredon Parish Council to support Dordon Hall Lane being a Conservation Area to protect sites of Historical Interest.

Resolved: To write to Gredon Parish Council requesting support for Dordon Hall Lane to become a Conservation Area.

178) Financial Matters

a) Cheque Payments

Date	Cheque No	Payee	Details	Payment Authorised	Amount £
18/11/20	104670	WALC	Training Event	Parish Council	120.00
18/11/20	104671	HMRC	PAYE	Parish Council	84.75
18/11/20	104672	Came & Co	Insurance	Parish Council	2,056.05
18/11/20	104673	NWBC	Dog Litter Bin	Parish Council	84.07
18/11/20	104674	Planning With People	Neighbourhood Plan	Parish Council	1,500.00
18/11/20	104675	M Healey	Ground Maintenance	Parish Council	140.00
18/11/20	S.O.	A Reynolds	Cleaner	Parish Council	106.73
18/11/20	S.O.	D Sullivan	Caretaker	Parish Council	520.00
18/11/20	S.O.	R Young	Clerk	Parish Council	338.97
TOTAL					£4,950.57

179) Any Other Business

D Watts

- Proposed inclusion in Standing Orders that Digital Meetings could be held when the Covid-19 pandemic is over and that virtual attendance at a Meeting is allowed.

J Winter commented it can be changed at the Annual Meeting.

S Ridley said it can be voted through.

P Morson commented it would then be ratified at the Annual Meeting.

	<p>It was proposed (D Watts), seconded (D Ridley) that Standing Orders include that a Digital Meeting may be held when the Covid-19 pandemic is over and that virtual attendance at a Meeting is allowed.</p> <p>Resolved: To include in Standing Orders that a Digital Meeting can be held when the Covid-19 pandemic is over and that virtual attendance at a Meeting is allowed.</p> <p>➤ D Watts enquired if there was a reason that Councillor N Chapman did not attend many meetings. P Morson commented N Chapman is a Union Representative and travels all over the country.</p> <p>The Clerk to enquire with N Chapman regarding his intentions with regard to his attendance at Parish Council Meetings.</p>	
180)	<p><u>Parish Council Funding Grants</u></p> <p>➤ B Melia proposed the Parish Council create a provision of £2,000 grants to Local Community Groups for 2021/2022, in principle.</p> <p>Counter Proposal by J Winter not seconded.</p> <p>Proposal by B Melia seconded by D Watts.</p> <p>Resolved: In principle, to create a £2,000 Grant Provision for Local Community Organisation in 2021/2022.</p> <p>➤ The Clerk to circulate Building Survey details to all Councillors.</p> <p>➤ Hall Rates to be reviewed at Precept Meeting.</p> <p>➤ B Garratt requested the Clerk to produce a Schedule of Precepts received over the last three years and details of how a percentage increase in the Precept will increase the Parish Rate on a Schedule D Property.</p>	
181)	<p><u>Date of Next Meeting</u></p> <p>Wednesday, 16th December 2020.</p>	

The meeting closed at 8.10pm

P Morson
Chairman