

DORDON PARISH COUNCIL

Minutes of the Zoom Meeting of Dordon Parish Council
held on Wednesday, 16th September 2020 at 6.30pm

Present: P Morson, J Winter, D Watts, C Morson, B Garratt, S Ridley, D Ridley and B Melia

Also Present: J Chambers
A Wright
R Young – Clerk to the Council

Ref.	Details	Action
145)	<p><u>Apologies</u></p> <p>Apologies for absence were received from N Chapman and PCSO Fretter.</p>	
146)	<p><u>Declaration of Interest and Prejudicial Interest</u></p> <p>➤ P Morson declared an interest in all matters relating to planning applications.</p>	
147)	<p><u>Borough and County Councillors Report</u></p> <p>a) <u>County Councillor's Report</u></p> <p>➤ A Wright reported that funds for small grants are available from Warwickshire County Council for Parish Councils.</p> <p>b) <u>Borough Councillor's Report</u></p> <p>i) <u>J Chambers</u></p> <p>J Chambers gave an update regarding the following:-</p> <ul style="list-style-type: none">➤ Unitary Councils – District Councils would be abolished and may strengthen Parish/Town Councils.➤ Revision of how Planning Applications are considered.➤ Local Plan out for Consultation.➤ Borough Care to be considered by full Council. <p>ii) <u>P Morson</u></p> <p>P Morson reported he had not attended any meetings.</p>	

148)	<p><u>Police Matters</u></p> <ul style="list-style-type: none"> ➤ No matters reported. 	
149)	<p><u>Hall Report and Updates</u></p> <p>The Parish Clerk reported the following:-</p> <ul style="list-style-type: none"> ➤ Keeping in contact with Hall Users regarding COVID-19 situation. ➤ Slimming World to re-start next Wednesday and Thursday. ➤ Caretaker and Clerk have displayed COVID-19 Signage, including Social Distancing, Use of Sanitizer and Washing of Hands. P.Morson to review after meeting at Hall tomorrow. 	
150)	<p><u>Minutes of the Previous Parish Council Meeting held on the 19th August 2020</u></p> <p>B Garratt reported the Parish Clerk had not included in the Minutes that it had been mentioned he had not sent a letter of condolence to W Whitmore within a short period of time after the last meeting. The Clerk had apologised for his oversight which should have been included in the Minutes. It was agreed the above should be included in the Minutes.</p> <p>It was proposed, seconded and agreed to approve the Minutes of the Meeting held on the 19th August 2020, subject to the inclusion of the above omission.</p> <p>Resolved: To approve the Minutes of the Meeting held on the 19th August 2020, subject to the inclusion of the omission reported.</p>	
151)	<p><u>Matters Arising from the Minutes</u></p> <p>a) <u>Dordon Hall Lane</u></p> <ul style="list-style-type: none"> ➤ M Newham (WCC Highways) confirmed repair work on Dordon Hall Lane would be undertaken between 21st – 25th September. 	
	<p>b) <u>Hodgetts Estates</u></p> <p>Lindon Morgan (NWBC) had stated the following:-</p> <ul style="list-style-type: none"> ➤ Manor House Farm – will be requested to submit application for Lawful Development. ➤ In 1968 granted temporary consent for 2-10 vehicles. ➤ No permission for HGV's. 	

	<p>c) <u>Grit Bin – Coppice Drive</u></p> <p>➤ M Newham confirmed Coppice Drive does not meet the criteria for the siting of a Grit Bin. D Watts to enquire regarding the criteria for a Grit Bin.</p>	D Watts
	<p>d) <u>Oak Tree – Dordon Common</u></p> <p>➤ The Clerk to check with A Watkins (NWBC) regarding progress for a TPO.</p>	Clerk
	<p>e) <u>CISWO – Land off Browns Lane</u></p> <p>The Parish Clerk reported the following:-</p> <p>➤ Land Registry has same plan as CISWO.</p> <p>➤ Option to employ Surveyor to produce a Plan.</p> <p>➤ B Garratt said should approach Land Registry direct for advice and help. The Clerk to contact the Land Registry.</p> <p>➤ S Ridley commented we could have a boundary dispute.</p>	Clerk
	<p>f) <u>Parish Photographs</u></p> <p>➤ D Watts agreed to produce a schedule of Parish Councillors with photographs.</p>	D Watts
	<p>g) <u>Polesworth School – Contractors</u></p> <p>➤ The Clerk reported the Business Manager at the school had confirmed she had contacted Contractors requesting a reduction in noise levels as the only alternative was for them to arrive on site at 8.00am.</p>	
	<p>h) <u>Lorries / Vans Parked on the Doctor’s Car Park</u></p> <p>➤ The Clerk reported he had given details to NWBC Environmental Health and the Car Parking Officer. The Clerk also confirmed he had given Phil Burgess in Environmental Health contact details of a resident with more information.</p>	
152)	<p><u>Correspondence</u></p> <p>➤ NWBC – Full Council Meeting – 21st September 2020.</p> <p>➤ NWBC – Resources Board – 8th September 2020.</p> <p>➤ NWBC – Susan Wilson – Local Plan Consultation.</p> <p>➤ NWBC – Susan Wilson – Draft North Warwickshire Local Plan – Additional Document.</p>	

	<p>Comments must be received no later than Wednesday, 7th October 2020.</p> <p>➤ NWBC – Confirmation of address for Instarmac Holdings Limited, Suite 1, Second Floor, Unit W1A, Arley Drive, Birch Coppice Business Park.</p>																																																							
153)	<p><u>Planning</u></p> <p>a) <u>Planning Applications</u></p> <p>➤ None received.</p> <p>b) <u>Other Planning Matters</u></p> <p>i) <u>Dordon Club – Building to Rear</u></p> <p>The Clerk to check regarding any planning application.</p> <p>ii) <u>Conservation Area</u></p> <p>The Clerk reported that the Chairman, P Morson, had progressed this matter with NWBC.</p>																																																							
154)	<p><u>Financial Matters</u></p> <p>a) <u>Cheque Payments</u></p> <table border="1"> <thead> <tr> <th>Date</th> <th>Cheque No</th> <th>Payee</th> <th>Details</th> <th>Payment Authorised</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>16/09/20</td> <td>104663</td> <td>M G Healey</td> <td>Ground Maintenance</td> <td>Parish Council</td> <td>140.00</td> </tr> <tr> <td>16/09/20</td> <td>D.D.</td> <td>Waterplus</td> <td>Water/Water Use</td> <td>Parish Council</td> <td>473.03</td> </tr> <tr> <td>16/09/20</td> <td>S.O.</td> <td>R Young</td> <td>Clerk</td> <td>Parish Council</td> <td>338.97</td> </tr> <tr> <td>16/09/20</td> <td>S.O.</td> <td>D Sullivan</td> <td>Caretaker</td> <td>Parish Council</td> <td>520.00</td> </tr> <tr> <td>16/09/20</td> <td>S.O.</td> <td>A Reynolds</td> <td>Cleaner</td> <td>Parish Council</td> <td>106.73</td> </tr> <tr> <td>16/09/20</td> <td>104664</td> <td>HMRC</td> <td>PAYE</td> <td>Parish Council</td> <td>84.75</td> </tr> <tr> <td>16/09/20</td> <td>104665</td> <td>Prestige Fire</td> <td>Service Extinguishers</td> <td>Parish Council</td> <td>181.80</td> </tr> <tr> <td colspan="5">TOTAL</td> <td>£1,845.28</td> </tr> </tbody> </table> <p>Resolved: To approve and issue the above cheques.</p> <p>b) <u>Receipts</u></p> <p>NWBC – Business Grant - £10,000.00</p> <p>c) <u>Bank Balance</u></p> <p>The Clerk confirmed details of the current bank balance.</p>	Date	Cheque No	Payee	Details	Payment Authorised	Amount £	16/09/20	104663	M G Healey	Ground Maintenance	Parish Council	140.00	16/09/20	D.D.	Waterplus	Water/Water Use	Parish Council	473.03	16/09/20	S.O.	R Young	Clerk	Parish Council	338.97	16/09/20	S.O.	D Sullivan	Caretaker	Parish Council	520.00	16/09/20	S.O.	A Reynolds	Cleaner	Parish Council	106.73	16/09/20	104664	HMRC	PAYE	Parish Council	84.75	16/09/20	104665	Prestige Fire	Service Extinguishers	Parish Council	181.80	TOTAL					£1,845.28	
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155)	<p><u>Any Other Business</u></p>																																																							

	<ul style="list-style-type: none">➤ J Chambers gave a detailed update regarding the Local Plan plus Local Development Framework.➤ The Clerk to produce a financial forecast for the Parish Council until the 31st March 2021.	
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The meeting closed at 7.58pm

P Morson
Chairman